



Economic Development Board Meeting Minutes, October 14, 2026

The meeting was called to order at 12:03 p.m. Open meeting laws noted in the City Office.

Members Present: Tom Shoemaker, Jan tenBensel, Jarod Albers, Derek Downer, Jo Lee Ebbers, Lori Harding, Jason Weiss

Members Absent: Randy Heitmann, Darcy Johnson

Others Present: Melissa Jackson, Mayor David Gunderson

Consent Approval of Financials/Invoices and Minutes and Bills: The Board reviewed the September financials. A motion was made by Derek Downer, seconded by Jason Weiss, to approve the financials. Motion carried.

New Business:

Melissa Jackson gave an activities report.

The Board received a request from Frenchman Cambridge to extend their façade grant completion timeline by 6 months. A motion was made by Jason Weiss, seconded by Jo Lee Ebbers, to extend the façade grant. Motion carried.

The Board reviewed the Bryson Shoemaker Down Payment Assistance application. A motion was made by Jarod Albers, seconded by Jo Lee Ebbers, to approve the application. Tom Shoemaker and Lori Harding abstained. Motion carried.

The Board reviewed the Cambridge School Foundation façade grant application. A motion was made by Jason Weiss, seconded by Jan tenBensel, to approve the application. Lori, Harding, Derek Downer and Jarod Albers abstained. Motion carried.

The Board reviewed the Cambridge Tots Public Benefit Funds grant request. A motion was made by Jo Lee Ebbers, seconded by Lori Harding, to approve the application. Jarod Albers and Derek Downer abstained. Motion carried.

Project Updates:

Melissa Jackson presented September social media statistical results. The Board encourages looking into utilizing LinkedIn to self-promote Cambridge.

The Board reviewed the listing of properties that met the following criteria as a result of the windshield study conducted in 2022:

Single family dwelling or vacant lot

Vacant, availability unknown or abandoned
Major wear or dilapidated
Yes, vacant lot is appropriate for a new residential structure

For the identified addresses, Melissa Jackson will put together a list containing the following: owner, address, county assessed value and phone number. The Board will evaluate and discuss potential programs that can be developed based on this information.

Mayor David Gunderson clarified the process of the nuisance abatement program and the City filing liens if issues aren't resolved.

Melissa Jackson reviewed with the Board that NPPD is no longer able to handle website domain and hosting. Jason Weiss made a recommendation on who TVPPD will transition over to. Because Cambridge is a City entity, the website has to be ADA compliant. Courtney Stanton and Mayor David Gunderson continue to monitor this since the updates need to be made by 2028.

Public Comment:

Mayor David Gunderson has videos about workforce housing that he will share with the Board.

The meeting was adjourned at 12:48 p.m.

The next Board meeting is scheduled for November 11, 2026, at 12:00 p.m. at the City offices.