



**Economic Development Board Meeting Minutes, December 13, 2023**

The meeting was called to order at 12:03 p.m. Open meeting laws noted in the City Office.

**Members Present:** Tom Shoemaker, Darcy Johnson, Judy Jackson, Randy Heitmann, Jarod Albers

**Members Absent:** Logan Baker, Jan tenBensel, Derek Downer, Jason Weiss

**Others Present:** Melissa Jackson

**Consent Approval of Financials/Invoices and Minutes and Bills:** The Board reviewed the November financials. A motion was made by Judy Jackson, seconded by Jarod Albers, to approve the financials. Motion carried.

**New Business:**

M. Jackson gave an activities report.

The Board reviewed the Russell & Sarah Norton Down Payment Assistance application. A motion was made by Darcy Johnson, seconded by Randy Heitmann, to approve the application. Motion carried.

The Board received notice of resignation from Logan Baker. A motion was made by Jarod Albers, seconded by Judy Jackson, to formally accept his resignation. Motion carried.

**Project Updates:**

M. Jackson provided a Google ads report in Board packets.

**Public Comment:**

None.

The meeting was adjourned at 12:29 p.m.

The next Board meeting is scheduled for January 10, 2024, at 12:00 p.m. at the City offices.