



Economic Development Board Meeting Minutes, August 16, 2023

The meeting was called to order at 12:03 p.m. Open meeting laws noted in the City Office.

Members Present: Tom Shoemaker, Darcy Johnson, Jan tenBensel, Derek Downer (via zoom), Judy Jackson, Randy Heitmann, Jarod Albers

Members Absent: Logan Baker, Dave Custer

Others Present: Mayor David Gunderson, Melissa Jackson, Ashley Gerlach

Consent Approval of Financials/Invoices and Minutes and Bills: The Board reviewed the July financials. A motion was made by Jan tenBensel, seconded by Jarod Albers, to approve the financials. Motion carried.

New Business:

M. Jackson gave an activities report.

A 2024 budget discussion took place. A motion was made by Randy Heitmann, seconded by Jan tenBensel, to add \$50,000 to line item "LB840 Capital Projects - workforce housing/daycare". Derek Downer requested to move "sales tax to golf" with all the other transfers to sales tax. With those changes, a motion was made by Jan tenBensel, seconded by Jarod Albers, to move the budget to City Council.

The Board held Discussion about restaurants and commercial building availability.

The Board reviewed the Lyle & Sara Calvert Down Payment Assistance loan application. A motion was made by Darcy Johnson, seconded by Jarod Albers, to approve the application. Derek Downer abstained. Motion carried.

The Board reviewed the Carley Houser Down Payment Assistance loan application. A motion was made by Jan tenBensel, seconded by Randy Heitmann, to approve the application. Motion carried.

The Board reviewed the Jordan & Odean Hampton Down Payment Assistance loan application. A motion was made by Jan tenBensel, seconded by Darcy Johnson, to approve the application. Motion carried.

The Board reviewed the CPS façade grant application. A motion was made by Randy Heitmann, seconded by Jan tenBensel, to approve the application at the revised amount of \$8,579.00. Jarod Albers abstained. Motion carried.

The Board reviewed the Valley Voice façade grant application. A motion was made by Darcy Johnson, seconded by Judy Jackson, to approve the application. Motion carried.

The Board revisited the previously approved Cassidy Urling Down Payment Assistance application. A motion was made by Darcy Johnson, seconded by Jan tenBensel, to ratify to the lower amount requested. Motion carried.

Project Updates:

M. Jackson gave a Google ads report.

Public Comment:

Darcy Johnson requested a review of the Housing Rehab program guidelines.

Jarod Albers gave an update on the Daycare Foundation process of determining project costs for a new daycare compound in Harvest Meadows.

The meeting was adjourned at 12:56 p.m.

The next Board meeting is scheduled for September 13, 2023, at 12:00 p.m. at the City offices.