



Economic Development Board Meeting Minutes, May 17, 2023

The meeting was called to order at 12:06 p.m. Open meeting laws noted in the City Office.

Members Present: Tom, Shoemaker, Darcy Johnson, Jan tenBensel, Judy Jackson, Randy Heitmann, Jarod Albers, Derek Downer

Members Absent: Logan Baker, Dave Custer

Others Present: Melissa Jackson

Consent Approval of Financials/Invoices and Minutes and Bills: The Board reviewed the monthly financials. A motion was made by Derek Downer, seconded by Judy Jackson, to approve the financials. Motion passed.

New Business:

M. Jackson gave an activities report to the Board.

The Board reviewed the Cambridge Telephone Company internship application. A motion was made by Jan tenBensel, seconded by Jarod Albers, to approve the application. Tom Shoemaker abstained. Motion passed.

The Board reviewed the Twin Valleys Public Power District internship application. A motion was made by Jan tenBensel, seconded by Judy Jackson, to approve the application. Motion passed.

The Board reviewed the Camas Publishing internship application. A motion was made by Jan tenBensel, seconded by Darcy Johnson, to approve the application. Motion passed.

The Board reviewed the Juliano Down Payment Assistance application for the amount of \$11,775. A motion was made by Derek Downer, seconded by Judy Jackson, to approve the application. Motion passed.

The Board reviewed the Trinity Methodist Church business façade grant application. A motion was made by Jan tenBensel, seconded by Randy Heitmann, to approve the application. Judy Jackson and Jan tenBensel abstained. Motion passed.

The Board reviewed the Calvary Baptist Church business façade grant application. No action was taken.

The Board reviewed the Besler Industries business façade grant application. A motion was made by Darcy Johnson, seconded by Judy Jackson, to approve the application. Motion passed.

The Board reviewed a Rotary Club donation for raffle request. A motion was made by Derek Downer, seconded by Jarod Albers, to donate \$50 in Chamber bucks. Motion passed.

The Board held discussion about the existing Down Payment Application process and guidelines. M. Jackson will amend the guidelines online to reflect the following: CED needs a full, complete application, employment verification and lender pre-approval letter prior to a regularly scheduled Board meeting the 2nd Wednesday of each month. Applications will be reviewed at a regularly scheduled Board meeting. No exceptions.

Project Updates:

M. Jackson reviewed the monthly Google ads campaign with the Board.

The meeting was adjourned at 1:34 p.m.

The next Board meeting is scheduled for June 14, 2023, at 12:00 p.m. at the City offices.