

City of Cambridge
 Regular City Council Meeting
 Monday, December 2 2019
 6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, November 28, 2019, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the Meeting was given to the Mayor, members of the City Council, and the *Cambridge Clarion*. Present were Mayor David Gunderson, City Council Members Kevin Banzhaf, Jeff Ommert, Tony Groshong, Keith Luedders and Vernita Saylor. Absent was City Council Member Derek Raburn. City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor David Houghtelling and City Attorney Lisa Shifflet. Visitors present during the meeting were Jan tenBensel and Dave Custer for the Economic Development Board, Mike Smith and Jim Weiss for the Planning Commission, Cody Gerlach for the Cambridge Clarion, and the Citizens Advisory Committee, Craig Bennett of Miller & Associates and Brad Williams for a proposed annexation.

Public Hearing – Citizen Advisory Committee Hearing. Mayor Gunderson opening the meeting. Cody Gerlach reported on the activities of the Committee. Discussion has been held on potential assistance for downtown businesses affected by Downtown Renewal Project. Gerlach commended Melissa Jackson for her work on the Economic Development Board. Accomplishments have been five internships, two façade grants, two housing - all approved, and one pending. Jan tenBensel advised that applicants are usually not denied unless there is an apparent reason. The Public Hearing was closed at 6:47 p.m. Vernita Saylor stated the motion, seconded by Tony Groshong to approve the report of the Citizen Advisory Committee pending one clerical correction. Voting yes were Vernita Saylor, Keith Luedders, Kevin Banzhaf, Jeff Ommert and Tony Groshong, none voted no, and Derek Raburn was absent and not voting. Jeff Ommert abstained from voting on the invoice for Ommert Tech. Motion carried unanimously by City Council Members present.

Consent Agenda – Minutes of November 21, 2019 and the claims report. The City Council received the minutes of November 21, 2019 and the claims report prior to this meeting. Vernita Saylor stated the motion, seconded by Keith Luedders, to approve the minutes of November 21, 2019 and the claims report. Voting yes were Vernita Saylor, Keith Luedders, Kevin Banzhaf, Jeff Ommert and Tony Groshong, none voted no, and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of November 21, 2019 and the following claims: Vernita Saylor, Keith Luedders, Kevin Banzhaf, Jeff Ommert and Tony Groshong, none voted no, and Derek Raburn was absent and not voting. Jeff Ommert abstained from voting on the invoice for Ommert Tech. Motion carried unanimously by City Council Members present.

<i>City of Cambridge</i>			
<i>Claims Report</i>			
<i>To Mayor and City Council</i>			
<i>2-Dec-19</i>			
<i>Period 11/23/2019 TO 12/02/2019</i>			
Check No.	Vendor, For	Amount	Dept. Total

<u>Combined Utility:</u>			
31082	Cambridge Post Office	258.00	
31083	void		
31084	Ag Valley, Fuel	249.10	
31085	Aramark Uniform, Mats	116.44	
31086	Blue Cross Blue Shield, Ins.	9,038.36	
31087	void		
31088	Cambridge General Store, Supplies	320.08	
31089	Eakes Office Solutions, Supplies	34.48	
31090	Hometown Leasing, Copier Lease	641.74	
31091	Iowa Pump Works, Pump	20,416.82	
31092	Nebraska Public Health Environmental Lab, Analysis	96.00	
31093	NMC Exchange, Repairs	119.54	
31094	Ommert Tech, Computer Lease	333.61	
31095	Southwest Farm & Auto, Supplies	24.99	
31096	Tri Valley Health, Employee Pre-employment Physical	260.90	
31097	Twin Valleys Public Power District, Purchased Power	208,097.66	
31098	Verizon Wireless, Cell Phones	180.12	
31099-31105	Employee Bonus	2,100.00	
31106	Election Systems & Software, Election Ballots	1,031.22	
31107	BIC, Purchased Water	2,329.80	
ACH	City of Cambridge, Utility	3,500.00	
Tr	Sewer Improvement Fund, Transfer	1,000.00	
Tr	Water System Extension, Tr	1,083.33	
ACH	IRS, Federal Withholding Tax	321.30	251,553.49
<u>City Account (General Fund):</u>			
47434	Ag Valley, Fuel	113.46	
47435	Amazon, Library Supplies & Books	341.01	
47436	Baker & Taylor, Library Books	714.03	
47437	CAMAS Publishing, Publications	254.04	
47438	Cambridge Chamber, Library Dues	60.00	
47439	Cambridge General Store, Supplies	38.53	
47440	Cambridge General Store, Supplies	71.52	
47441	Cambridge Supermarket, Library Supplies	43.08	
47442	Employee Health Deductible	442.81	
47443	DEMCO, Library Supplies	574.11	
47444	Diane Deselms, Tree Rebate	50.00	
47445	Eakes Office Solutions, Library Supplies	138.44	
47446	Family Handyman, Subscription	12.00	
47447	Furnas County Treasurer, Inter-Local Law Contract	4,583.33	
47448	Employee Health Deductible	2.08	

47449	Hamel Repair, Truck Repairs	192.00	
47450	Health, Subscription	24.95	
47451	Intellicom, Library	50.00	
47452	John Kutnink, Reimburse for Registration	180.00	
47453	Employee Health Deductible	78.80	
47454	Maria Downer, Library Supplies	48.99	
47455	Matheson Tri-Gas, Oxygen	105.20	
47456	Michael & Sheila Kruger, Refund Cemetery Deed	250.00	
47457	Mid America, Library Books	1,099.10	
47458	Mousel, Brooks, Schneider, Attorney Fees	706.00	
47459	National Geographic, Subscription	41.15	
47460	NMC Exchange, Repairs	86.54	
47461	Ommert Tech, Computer Lease	91.92	
47462	Oriental Trading, Library Supplies	146.29	
47463	Real Simple, Subscription	10.00	
47464	River Valley Services, Repair Heater at Concession St.	1,024.50	
47465	Sandry Fire Supply, Fire Dept. Supplies	1,049.54	
47466	Southwest Farm & Auto, Repairs	49.91	
47467	Total Turf, Library Lawn	75.00	
47468	Tri Valley Health, Flu Vaccination	30.00	
47469	Verizon Wireless, Cell Phones	100.05	
47470	Woman's Day, Subscription	10.00	
47471-47490	Payroll	4,496.45	
47491	Cambridge Post Office, Certified Letters	102.75	
47492-47500	Employee Bonus	1,800.00	
ACH	City of Cambridge, Utility	3,840.27	
ACH	Cambridge Telephone, Utility	151.55	
ACH	IRS, Federal Withholdings	952.41	
ACH	IRS, Federal Withholdings	275.40	
ACH	Payroll	277.05	
ACH	Eakes Office, Computer Lease	146.84	
TR	Fire/Ambulance Sinking Fund, Transfer	1,599.17	
Tr	Monthly Transfer General Funds	32,992.02	59,522.29
	<u>TIF:</u>		
	Cline, Williams, Attorney Fees	2,363.50	
	Cline, Williams, Attorney Fees	181.50	2,545.00
	<u>LB840/ Revolving Loan/ HTC</u>		
4156	CAMAS Publishing, Publications	1,483.60	
4157	void		
4158	Flagship Publishing, Advertising	4,957.30	
4159	Melissa Jackson, Contract	1,065.00	

4160	MP Design, Holiday Ads	230.00	
4160	Derek Raburn, Façade Grant	582.63	8,318.53
	Total:	321,939.31	321,939.31

Miller & Associates Reports. Craig Bennett of Miller & Associates gave a power point presentation on annexation. He advised that the authority to annex land is governed by State Statutes. Craig discussed the process rules and regulations and costs/benefits. Craig said there are reasons a City must move forward with annexation. The City Council would need to look at its Comprehensive Plan. Besler Industries fall in to the Comprehensive Plan for annexation.

Brad Williams presented his proposed annexation project located north of Cross Creek Road to build a home and divide other property into residential lots for sale. Bennett advised Williams that the road already constructed by Williams may not meet road standards. Also discussed was options for water to the property. Williams presented for informational purposes and did not ask for any decisions.

Downtown Revitalization Project:

- a. Pay Request - \$299,330.92
- b. Drawdown #12 - \$102,444.80
- c. Extend Interim Financing to March 31, 2019

Tony Groshong stated the motion, seconded by Jeff Ommert, to approve the Pay Request of \$299,330.92, the Drawdown #12 of \$102,444.80 and Extension of Interim Financing to March 31, 2019. Voting yes were Vernita Saylor, Keith Luedders, Tony Groshong, Jeff Ommert and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present.

Utility Supervisory Report. Dave advised of the report for Besler Industries' discharge. Permitting will be subject to Nebraska Department of Environmental Quality and the City's permit.

City Clerk/Treasurer Report. Kandra advised that it is time for the owner of 510 Butler Avenue to receive a reminder letter. Virginia and MiKayla have worked on the Cemetery mapping and Virginia is working on cost to update the map. More information will follow for the City Council. Kandra reported TIF Contracts that will be effective in 2020 have been filed with the Department of Revenue.

Unfinished Business.

- a. Besler Industries – keep on Agenda
- b. Heritage Plaza easements – no report

New Business.

- a. Appointments for 2020

Jeff Ommert stated the motion, seconded by Tony Groshong, to approve the following 2020 Appointments:

1. City Attorney – Lisa Shifflet
2. City Clerk/Treasurer – Kandra Kinne
3. Engineering Firms – Miller & Associates

4. BIC Board – Tony Groshong and Derek Raburn
5. Joint Committee – David Gunderson, Kandra Kinne, Vernita Saylor, Jeff Ommert, Tom Shoemaker, Darcy Johnson, Logan Baker and Melissa Jackson.
6. Golf Board – David Gunderson, Kandra Kinne and MiKayla Kent
7. Newspaper – The Cambridge Clarion and

A Resolution approving West Central Nebraska Development District the Nuisance Officer for 2020. Voting yes were Vernita Saylor, Keith Luedders, Tony Groshong, Jeff Ommert and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present.

RESOLUTION NO. 2019-12-01

APPOINTMENT OF NUISANCE OFFICER

The Mayor and City Council of the City of Cambridge (hereinafter the City) in regular session assembled at the City Council Chambers in Cambridge, Nebraska on this 2nd day of December, 2019, hereby resolve as follows:

WHEREAS, The City desires to appoint a Nuisance Officer pursuant to the City Code of Ordinances (Ordinance No. 709), ARTICLE 2(A).

WHEREAS, West Central Nebraska Development District, Inc. (hereinafter WCNDD) is fully willing, able and qualified to act as Nuisance Officer for the City.

NOW THEREFORE BE IT RESOLVED that the City approves the appointment of WCNDD to act as Nuisance Officer for the City for a period of twelve (12) months; from January 1, 2020 to December 31, 2020.

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor is authorized to sign this resolution, and that any ordinance or resolution in conflict with this Resolution is hereby revoked to any part in conflict herewith.

Mayor and City Council Comments. Mayor Gunderson advised that Medicine Creek clean-up will start in January 2020.

Executive Session to discuss personnel. Keith Luedders stated the motion, seconded by Vernita Saylor, to approve going into executive session at 9:07 P.M. for the purpose of discussing personnel. Voting yes were Vernita Saylor, Keith Luedders, Tony Groshong, Jeff Ommert and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present. Tony Groshong stated the motion, seconded by Vernita Saylor, to return to regular meeting at 9:23 P.M. Voting yes were Vernita Saylor, Keith Luedders, Tony Groshong, Jeff Ommert and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council Members present. Mayor Gunderson stated the only item discussed in executive session was personnel.

Adjournment. Tony Groshong stated the motion, seconded by Vernita Saylor, to adjourn at 9:30 P.M. Voting yes were Vernita Saylor, Keith Luedders, Tony Groshong, Jeff Ommert and Kevin Banzhaf, none voted no and Derek Raburn was absent and not voting. Motion carried unanimously by City Council members present. Meeting adjourned.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor