

City of Cambridge
Regular City Council Meeting
Monday, November 5, 2018
6:30 P.M.

Pursuant to notice posted in the Cambridge City Office and published in the Cambridge Clarion, Thursday October 25, 2018, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Members Derek Raburn, Tom McCarville, Tony Groshong, Jeff Ommert and Keith Luedders. Absent was City Council Member Vernita Saylor. City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor David Houghtelling and Economic Development Director Monica Lueking. Visitors were Sabina Nielsen for the Cambridge Super Market, Nick Vargas for the Furnas County Sheriff's Department, and Jolene Miller for the Cambridge Clarion, and Dave Gunderson. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Public Hearing 6:30 P.M. Mayor Harpst opened the public hearing at 6:30 P.M. for the Cambridge Super Market request for a special designated liquor permit. Sabrina Nielsen was present for the Cambridge Super Market, to request a special designated liquor permit for Wednesday December 6, 2018 for a wine and beer tasting event at the Cambridge Super Market, 421 Nelson Street. Sabrina explained they will bring in different wines and micro-brews for customers to taste, Customers will be banded to identify if they are eligible to purchase. The time for set up and the event will be 4:30 P.M. to 8:30 P.M. on Wednesday December 5, 2018. There were no other public comments and Mayor Harpst closed the public hearing at 6:40 P.M. Tony Groshong stated the motion, seconded by Tom McCarville, to approve a special designated liquor permit for the Cambridge Super Market, 421 Nelson St, for the hours 4:30 P.M. to 8:30 P.M., on December 5, 2018. On roll vote Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong voted yes, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council Members present.

Library Board Appointments. Mayor Harpst presented the appointment of Jaime Weiss to the Library Board, replacing Jessica Braun. Derek Raburn stated the motion, seconded by Tony Groshong, to approve the appointment of Jaime Weiss to the Library Board. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Tom McCarville voted yes, none voted no, Vernita Saylor was absent and not voting. Motion carried unanimously by City Council Members present.

Employee Bonus – Kandra provided information about giving employee performance or retention bonuses. In the past the City has given a \$300.00 net bonus to employees working regular hours yearly and a bonus to Park employee and Cemetery Employee based on number of months worked. Tom McCarville stated the motion, seconded by Jeff Ommert, to give a retention bonus of \$300.00 net to employees working all year and two employees working seasonally in the park and cemetery. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Tom McCarville and Derek Raburn voted yes, none voted no, Vernita Saylor was absent and not voting. Motion carried unanimously by City Council Members present.

Outdoor lighting refund – Kandra reported the City has given \$5.00 refund to all customers in appreciation and an additional \$5.00 to electric customers who have outdoor holiday lighting and sign up for the refund in the city office. Kandra report the refund has been about \$3,000 each year and is appreciated by the customers. Tony Groshong stated the motion, seconded by Tom McCarville, to approve a \$5.00 refund to all City of Cambridge Utility Customers and \$5.00 refund to City of Cambridge electric customers with outdoor holiday lighting. On roll call vote Jeff Ommert, Tony Groshong, Tom McCarville, Derek Raburn and Keith Luedders voted yes, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council Members present.

Economic Development Reports. Economic Development Director Monica Lueking was present to give her report and discuss some items she is working on. Monica reported she has worked on promotions, business visit, revolving loan applications, façade grants, down payment assistance, inquiry about Harvest Meadows and Power Point presentation for the town hall meeting.

Draft Municipal Code. The City Council reviewed chapter three of the draft municipal code with Sheriff's Deputy Nick Vargas. Kandra would send in the revisions and questions.

Miller and Associates Report. The City Council asked for dates from Luke Dutcher to hold a public meeting for the downtown revitalization project.

Ambulance/Fire Report. The City received a new Blue Cross and Blue Shield of Nebraska Medicare Advantage Ancillary Provider Affiliation Agreement. Jeff Ommert stated the motion, seconded by Derek Raburn, to approve the agreement between the City of Cambridge and Blue Cross and Blue Shield of Nebraska. On roll call vote Tony Groshong, Tom McCarville, Derek Raburn, Keith Luedders and Jeff Ommert voted yes, none voted no. Motion carried unanimously by City Council Members present.

Utility Supervisor Report. Utility Supervisor David Houghtelling reported he has ordered LED lights as approved in the budget to replace street lights. Dave is working with Twin Valleys Public Power District on rebates. Dave discussed the water line a resident wants to extend outside city limits. After discussion the City Council asked for more information, clarifying the property will be in compliance with zoning if annexed and purpose of the water line extension.

City Clerk/Treasurer Report. Kandra reported the line loss report for October 1, 2018 billing. Kandra is working on agenda management software information, asked the Rural Fire Board when they would like to meet with the City Council, asked for approval splitting office expenses between the electric department by 93% and the water department by 7%, instead of the 82% and 18% split currently in use.

Consent Agenda Minutes of October 15, 2018 and the claims report. Tony Groshong stated the motion, seconded by Derek Raburn, to approve the minutes of October 15, 2018 and the claims report. On roll call vote Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong voted yes, none voted no and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of October 15, 2018 and the following claims report:

City of Cambridge
Claims Report

11/5/2018

Check No.	Vendor, For	Amount	Dept.
			Total
	<u>Combined Utility:</u>		
30276	Cambridge Post Office, Postage	243.00	
30277-30283	Payroll	8,560.52	
30284	BIC, Purchased Water	4,217.40	
30285	Twin Valleys PPD, Purchased Power	239,284.08	
30286	Ag Valley, Fuel	1,188.22	
30287	Aramark, Mats	73.27	
30288	Bartley Lumber, Concrete	48.45	
30289	Bernie Jones Auto, Repairs,	53.90	
30290	Cambridge Clarion, Publications	15.00	
30291	void		
30292	Cambridge General Store, Supplies	104.72	
30293	Cambridge Super Market, Supplies	8.31	
30294	Cambridge Telephone, utility	721.86	
30295	Eakes Office, Supplies	554.25	
30296	GPM, Testing	540.80	
30297	Hometown Leasing, Copier Lease	436.20	
30298	Municipal Supply, Supplies	3,148.56	
30299	Nebraska Public Health, Testing	81.00	
30300	NMC Exchange, Repairs	8,254.94	
30301	Olsson, Engineering Fees	1,727.43	
30302	Ommert Tech, Computer Lease	333.61	
30303	Paper Tiger Shredding, Shred Paper	40.00	
30304	Sewer Improvement, Transfer	1,000.00	
30305	Twin Valleys PPD, Supplies	266.32	
30306	Uline, Supplies	172.74	
30307	Verizon, Cell Phones	178.08	
30308	Water System Extension, Transfer	1,083.37	
ACH	IRS, Federal Withholdings	2,812.36	
ACH	City of Cambridge, Utility	2,161.76	
ACH	Nebr. Dept. Revenue, State Withholdings	917.53	278,227.68
	<u>Security Deposit:</u>		
1962	Refund Deposit	300.00	300.00
	<u>City Account (General Fund)</u>		
46254	payroll	856.61	
46255	void		
46256	City of Cambridge, Transfer	5,000.00	
46257	Advantage Preservation, Library Supplies	435.00	

46258	Ag Valley, Fuel	407.58	
46259	Aramark, Mats	11.00	
46260	Baker & Taylor, Library Books	797.25	
46261	Bernie Jones Auto, Mower	9,000.00	
46262	Cambridge Clarion, Publications	933.87	
46263	Cambridge General Store, Supplies	74.90	
46264	Cambridge General Store, Supplies	31.88	
46265	Cambridge Super Market, Supplies	15.28	
46266	Cambridge Super Market, Supplies	106.26	
46267	Cambridge Telephone, utility	434.55	
46268	Consumer Reports, Subscription	30.00	
46269	Cornhusker Press, Dog Licenses	76.05	
46270	DEMCO, Library Supplies	172.32	
46271	Eakes Office, Supplies	235.33	
46272	Eakes Office, Supplies	129.78	
46273	Fire/Ambulance, Transfer	1,552.38	
46274	void		
46275	Follett Software, Support	2,019.45	
46276	Frontier, Police Phone	45.37	
46277	Furnas County Treasurer, Inter-local Law Contract	4,776.15	
46278	Gale, Library Books	58.47	
46279	Maria Downer, Supplies	158.14	
46280	Matheson Tri Gas, Oxygen	99.04	
46281	Mid America, Library Books	53.85	
46282	Miller & Associates, Fees	100.00	
46283	Mousel, Brooks, Schneider, Attorney Fees	600.00	
46284	Nebraska Library Association, Dues	500.00	
46285	Nebraska Municipal Clerk, Dues	35.00	
46286	NMC Exchange, Repairs, broom	7,278.28	
46287	Odiss Enterprises, Repairs	246.00	
46288	Ommert Tech, Computer Lease	91.92	
46289	People, Subscription	118.26	
46290	Readers Digest, Subscription	26.98	
46291	Republican Valley Animal, Board Dogs	14.00	
46292	Sandry Fire Supply, Supplies	247.34	
46293	Southwest Farm & Auto, Supplies	10.99	
46294	Tri Valley Health, Pre-employment physicals	666.00	
46295	Verizon, Cell Phones	99.37	
46296	West Central Nebraska DD, Nuisance Abatement	1,125.00	
46297-46308	Payroll	4,664.47	
ACH	IRS, Federal Withholdings	190.18	

ACH	Cambridge Telephone, utility	263.22	
ACH	City of Cambridge, Utility	3,897.99	
ACH	Nebr. Dept. Revenue, State Withholdings	96.56	
ACH	Eakes Office, Copier Lease	146.84	
ACH	First Central Bank, Computer Loan	244.39	
ACH	IRS, Federal Withholdings	885.09	49,058.39
	<u>CDBG Projects</u>		
104	City of Cambridge, Transfer	5,000.00	
105	Waypoint Bank, Loan Payment	9,076.37	14,076.37
	<u>LB840:</u>		
3930	Payroll	1,215.66	
3931	Usable Life, Life Insurance	13.50	
3932	Cambridge Clarion, Publications	683.93	
3933	Cambridge Telephone, utility	46.12	
3934	Eakes Office, Supplies	235.32	
3935	Melissa Jackson, Promotions	106.25	
3936	Tri Valley Health, Pre-employment physicals	214.00	
ACH	IRS, Federal Withholdings	278.93	
ACH	Nebr. Dept. Revenue, State Withholdings	70.84	2,864.55
	<u>Employee Health</u>		
887-890	Employee Deductible	983.54	983.50
	Total	345,510.53	345,510.49

Adjournment: The next regular meeting is November 19, 2018. Derek Raburn stated the motion, seconded by Tony Groshong, to adjourn at 7:55 P.M. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Tom McCarville voted yes, none voted no, and Vernita Saylor was absent and not voting. Motion carried unanimously by City Council Members present.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer

Mark Harpst, Mayor