

## Economic Development Board Meeting Minutes, April 10, 2019

Meeting called to order at 12:03 p.m. Open meeting laws noted.

**Members Present:** Tom Shoemaker, Darcy Johnson, Logan Baker, Randy Heitman, Jarod Albers, Judy Jackson, Derek Downer, Jan tenBensel

**Members Absent:** Dave Custer

**Others Present:** Dave Gunderson, Monica Lueking, Melissa Jackson

**Agenda Corrections or Additions:** Judy Jackson added “Supporting Existing Businesses” discussion to the agenda.

**Consent Approval of Minutes and Bills:** Motion to approve the Minutes and Bills as read was made by Darcy Johnson, seconded by Judy Jackson. Motion carried.

### **New Business:**

Monica gave a director’s report to the Board, and assisting the Senior Center was discussed.

A motion was made by Darcy Johnson, seconded by Logan Baker, to approve the Cambridge Telephone Company Internship Program Application. Tom Shoemaker abstained from the vote. Motion passed.

Economic Development intern applications (2) will be sent to the Board, along with job duties/description. Further discussion was tabled until the May Board meeting.

A motion was made by Randy Heitman, seconded by Tom Shoemaker, to approve the Johnson Down Payment Assistance Program. Darcy Johnson and Derek Downer abstained from the vote. Motion passed.

The Board determined the Gary Thompson Agency needs to provide estimates/bids for work to be done using Façade Grant funds. Email vote will be taken once paperwork is provided.

The Trinity United Methodist Church posed questions about a Fasade Grant. The Board encourages the church to submit an application for review.

A motion was made by Randy Heitman to keep current officers (Tom Shoemaker – President; Darcy Johnson – Vice President) and nominated Melissa Jackson as Secretary. Seconded by Logan Baker. Motion passed. The Board welcomed Derek Downer as an official Board member.

The Board discussed Chamber Bucks for Leah tenBensel for her years of service to the Economic Development Board. Motion made by Jan tenBensel, seconded by Judy Jackson. Motion passed.

A request for \$108,000 from Economic Development for downtown lighting was discussed. The Board is requesting additional details from the City.

**Supporting Existing Businesses:**

Judy noted the need for more marketing to be done for the local businesses (biz of the month, table tents, Chamber Happenings newsletter). Discussed taking out an ad in the Clarion for biz of the month. A sub-committee meeting will be scheduled after June 1.

Monica gave an update on Harvest Meadows.

Jared Albers gave an update on the discussions and challenges surrounding daycare located in the school.

A motion was made by Darcy Johnson, seconded by Jan tenBensel, to move into executive session at 1:12 p.m.

The next meeting is scheduled for May 8, 2019 at 12:00 p.m.

The meeting was adjourned at 1:40 p.m.