



## **Economic Development Board Meeting Minutes, October 9, 2019**

The meeting was called to order at 12:03 p.m. Open meeting laws noted.

Members Present: Tom Shoemaker, Darcy Johnson, Derek Downer, Judy Jackson, Jan tenBensel, Logan Baker, Dave Custer, Randy Heitman, Jarod Albers

Members Absent: None

Others Present: Melissa Jackson

Agenda Corrections or Additions: Add making a motion to M Jackson hourly rate increase; add Benson Harvest Meadows discussion.

Consent Approval of Financials/Invoices and Minutes and Bills: Motion to approve the Minutes and Bills was made by Derek Downer, seconded by Jan tenBensel. Motion carried.

### **New Business:**

M Jackson gave an activities report to the Board.

The Board put together a hiring committee for the Executive Director position. Members are: Logan Baker, Tom Shoemaker, Jarod Albers and Dave Custer. Mayor Dave Gunderson will be invited to participate.

Discussion was held on the CPS façade grant application. The grant was applied for correctly. The Board was not presented with the application prior to the work being done. A motion to approve was made by Jan tenBensel, seconded by Derek Downer. Jarod Albers abstained from the vote. Motion passed.

Discussion was held on the Joel Stagemeyer Down Payment Assistance Program application. A motion to approve was made by Randy Heitman, seconded by Logan Baker. Darcy Johnson abstained from the vote. Motion passed.

The Board entertained a request by Melissa Jackson to make her an authorized signature for Economic Development. A motion to approve was made by Darcy Johnson, seconded by Randy Heitman. Motion passed.

The Board entertained a request by Melissa Jackson for an hourly rate increase for contract work. A motion to approve was made by Darcy Johnson, seconded by Jan tenBensel. Motion passed.

**Project Updates:**

Discussion was held around a grand reopening for downtown. Downer to present the idea to the Chamber Board.

M Jackson gave an update to the Board on homebuilder incentive activities at Harvest Meadows.

Judy McCune later requested \$1,712 to support the upcoming Bacon & Brews event. The funds will be used for pre- and post-event advertising and promotions. An email vote was conducted. Board approved.

The next meeting is scheduled for November 13, 2019 at 12:00 p.m.

The meeting was adjourned at 1:14 p.m.