

City of Cambridge
Regular City Council Meeting
Monday October 16, 2017
6:30 P.M.

Pursuant to notice posted in the Cambridge City Office and published in the Cambridge Clarion, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Member Tom McCarville, Derek Raburn, Jeff Ommert, Tony Groshong and Vernita Saylor. City Staff present were Kandra Kinne, City Clerk/Treasurer, Utility Supervisor David Houghtelling, and Diane Henderson, Economic Development Director. Visitors present were Ashley Weesner of Miller and Associates, Kathy Long for the Cambridge Clarion and Martie Burke by Video Conference call for the West Central Nebraska Development District.

Public Hearing – Ashley Weesner was present to conduct a public hearing on progress of Community Development Block Grant Program. Mayor Harpst opened the public hearing at 6:30 P.M. The City of Cambridge was awarded \$30,000 for planning activities. Eligible matching funds in the amount of \$10,600 came from the City's general fund. The total project was \$40,600.00. Mayor Harpst noted the City has submitted a grant application for Community Development Block Grant funds for improvement of infrastructure in the down town. There were no public comments Mayor Harpst closed the public hearing at 6:35 P.M.

Miller and Associates – Down Town Revitalization Draw Down. The City has received Drawdown #4 in the amount of \$18,800.00 for the Down Town Revitalization Planning Grant. The City has received Drawdown #3 in the amount of \$1,200.00 for the General Administration of the Down Town Revitalization Planning Grant Tom McCarville stated the motion, seconded by Vernita Saylor to approve CDBG drawdown #4 in the amount of \$18,800.00 for the Down Town Revitalization Planning and approve CDBG drawdown #3 in the amount of \$1,200.00 for the Down Town Revitalization Grant Administration. On roll call vote Tom McCarville, Derek Raburn, Jeff Ommert, Tony Groshong, and Vernita Saylor, none voted no. Motion carried unanimously.

City Council Member Appointment – Mayor Harpst reported he has made contacts with residents in Ward III. He will report again at the next meeting.

Cemetery Board Appointments – Kandra reported she has made some contacts for Cemetery Board, those who have volunteered are Virginia Roberts, Jessica Carbaugh, Shirley Houlden and Sue Witte. Derek Raburn stated the motion, seconded by Tony Groshong, to approve the appointments of Virginia Roberts, Jessica Carbaugh, Shirley Houlden and Sue Witte. On roll call vote Derek Raburn, Jeff Ommert, Tony Groshong, Vernita Saylor and Tom McCarville voted yes, none voted no. Motion carried unanimously.

Motion to Expend Funds – Nuisance Abatement – Martie Burke of West Central Nebraska Development District presented evidence of nuisance items at 412 Neville Street, Tires and secure skirting. Vernita Saylor stated the motion, seconded by Tony Groshong, to expend funds or utilize City resources to

perform the nuisance abatement action at 412 Neville Street. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor and Tom McCarville voted yes, none voted no. Motion carried unanimously. Nuisance Abatement – 511 Neville Street. Martie Burke of the West Central Nebraska Development District presented evidence of nuisance items at 511 Neville Street – discarded goods. Vernita Saylor stated the motion, seconded by Tom McCarville to expend funds or utilize city resources to perform the nuisance abatement action at 511 Neville Street. On roll call vote Tony Groshong, Vernita Saylor, Tom McCarville, and Jeff Ommert voted yes, none voted no. Motion carried unanimously.

Update Wards – Kandra presented information from the Bureau of Census to update the City’s Ward Map. Kandra proposed moving the Ward line between Ward I and Ward III from Dolan Avenue to Shole Avenue. That would provide 335 residents in Ward I, 344 Residents in Ward II and 407 Residents in Ward III. The City Council discuss the proposed change and Kandra will prepare and ordinance.

Economic Development Report – Diane reported the Economic Development Board has been unable to meet and will meet this Thursday, October 19th. Diane reported they have received offers on the downtown center. The Board is applying for a Perkins Foundation Grant of \$25,000 for down payment assistance. Dr. Grey is interested in moving to Cambridge and is looking at the Pinpoint Building on Paxton Street. Diane presented information about how the new website will look. CAV Repair will be breaking ground at a new building about 3 miles south of town. Gary tenBensel approached Diane about selling 120 acres to the City for housing development. Diane reported working with Michael Karatsonyi about building duplexes at 603 Neosha Street. The Planning Commission has discussed concerns about access and streets.

Fire/Ambulance Report – The City Council met with the Fire Department on October 11th about the fire barn project. The City Council discussed how the current building was built and problems that had occurred since with foundation and additions. The City Council asked for information about how the City has funding Ambulance and Fire costs for the Departments. The City Council will set a meeting in December with the Rural Fire Board.

Consent agenda items – Minutes of October 2, 2017 and claims report. Derek Raburn stated the motion, seconded by Tony Groshong, to approve the minutes of October 2, 2017 and the claims report. On roll call vote Vernita Saylor, Tom McCarville, Derek Raburn, Jeff Ommert and Tony Groshong voted yes, none voted no. Motion carried unanimously for the minutes of October 2, 2017 and the following claims:

City of Cambridge			
Claims Report 10/16/2017			
			Dept.
Check No.	Vendor, For	Amount	Total
29495	Cambridge Telephone, Utility	711.25	
29496-29501	Payroll	6,917.89	
29502	Ag Valley, Fuel	341.40	
29503	American Family Life, Ins.	285.74	
29504	Aramark Uniform, Mats, Mops	167.43	

29505	Blue Cross, Ins.	6,716.42	
29506	Brico Pest Control, Spraying	56.75	
29507	void		
29508	Cambridge General Store, Supplies	258.55	
29509	Eakes Office, Supplies	45.98	
29510	GPM, Repairs	615.50	
29511	Northwestern Mutual, Annuity	2,149.44	
29512	Olsson Associates, Fees	664.65	
29513	One Call Concepts, Locates	42.78	
29514	Schaben Sanitation, Trash Pickup	12,864.51	
29515	Southwest Farm & Auto, Repairs	10.66	
29516	Twin Valleys PPD, Utility	2,679.26	
29517	USABLE Life, Ins.	81.00	
ACH	Nebr. Dept. Revenue, Sales Tax	10,036.60	
ACH	Black Hills Energy, Utility	138.94	
ACH	IRS, Federal With Holdings	3,033.52	47,818.27
	Security Deposits		
1939	Security Deposits Refunds	300.00	300.00
	City Account (General Fund)		
45126	Cambridge Telephone, Utility	555.72	
45127	Groshong Construction, Shelter House	2,809.00	
45128	City of Cambridge, Memorials	100.00	
45129-45130	Payroll	2,043.91	
45131	Replace lost payroll check		
45132	Ag Valley, Fuel	157.71	
45133	American Family Life, Ins.	113.60	
45134	Aramark Uniform, Mats, Mops	23.55	
45135	Bernie Jones Auto, Repairs	274.85	
45136	Cambridge Clarion, Publications	1,048.58	
45137	Cambridge General Store, Supplies	32.97	
45138	Cambridge Supermarket, Supplies	66.42	
45139	Centurylink, Utility	59.96	
45140	City of Cambridge, Petty Cash	16.00	
45141	Eakes Office, Supplies	93.97	
45142	Jim's Triple D, Repairs	116.00	
45143	Judy Hayes, Fee	25.00	
45144	Nebraska Municipal Clerk, Dues	35.00	
45145	Southwest Farm & Auto, Repairs	73.94	
45146	Steve Johnson, Ins.	546.00	
45147	Twin Valleys PPD, Utility	59.85	
45148	West Central Nebraska DD, Nuisance Abatement	156.56	

45149	City of Cambridge, Transfer to TIF	10,000.00	
45150	Heartland Pella, Windows for Library	22,130.85	
ACH	Black Hills Energy, Utility	679.00	
ACH	IRS, Federal With Holdings	164.02	
ACH	Cambridge Telephone, Utility	251.46	41,633.92
	LB840		
3685	Cambridge Telephone, Utility	47.99	
3686	City of Cambridge, to HTC	197.50	
3687	City of Cambridge, to HTC	51.25	
3688	City of Cambridge, to HTC	125.00	
3689	City of Cambridge, to HTC	125.00	
3690	Payroll	1,193.57	
3691	Blue Cross, Ins.	927.57	
3692	Cambridge Clarion, Publications	666.40	
3693	Cambridge General Store, Supplies	28.83	
3694	City of Cambridge, Petty Cash	7.00	
3695	Employee Debit Card, Notifications	68.21	
3696	Northwestern Mutual, Annuity	187.20	
3697	USABLE Life, Ins.	13.50	
ACH	IRS, Federal With Holdings	318.30	3,957.32
	Employee Debit Card:		
ACH	Facebook, Notifications	68.21	
ACH	Cambridge Post office, Postage	24.80	93.01
	Sewer Improvement		
1001	Iowa Pump Works, Repairs	8,030.83	8,030.83
	Employee Health		
788-793	Employee Deductibles	855.67	855.67
	Total	102,689.02	102,689.02

Council Member Tom McCarville left the meeting at 7:50 P.M.

Planning Commission Report – Jeff Ommert stated the motion, seconded by Tony Groshong to approve the site plan and land use permit applications of the Planning Commission October 11, 2017 meeting. On roll call vote Derek Raburn, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none vote no and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present for site plan and land use permit applications Elmer Lightle for a carport, Pinpoint Holdings to demolish and remodel existing building, Jessica Braun for a fence, Nebraska Corn Processing for windows and Conrad Massey to replace driveway and sidewalks.

Utility Supervisor Report – Dave Houghtelling reported he is looking into leasing a tractor and mower but so far the costs are above the budgeted amount. The City is working on replacing the Plaza underground electrical service. Dave is working on plans for new water lines for Pinpoint. Pinpoint has

