

City of Cambridge
Regular City Council Meeting
Monday October 2, 2017
6:30 P.M.

Pursuant to notice posted in the Cambridge City Office and published in the Cambridge Clarion, Thursday, September 28, 2017, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Members Tom McCarville, Derek Raburn, Jeff Ommert, Tony Groshong and Vernita Saylor. City Staff present were Kandra Kinne, City Clerk/Treasurer, Dave Houghtelling Utility Supervisor and City Attorney Tom Patterson. Jolene Miller was present for the Cambridge Clarion. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

City Council Member Ward III – Mayor Harpst reported he has made contact with some potential members for the City Council and is still moving forward with contacts.

Elect President of the City Council – Tony Groshong stated the motion, seconded by Tom McCarville, to appoint Vernita Saylor President of the City Council. On roll call vote Tom McCarville, Derek Raburn, Jeff Ommert and Tony Groshong voted yes, none voted no, Vernita Saylor abstained. Motion carried.

Domestic Violence Awareness Month Proclamation. – Mayor Harpst presented the Proclamation from the Domestic Abuse/Sexual Assault Services of McCook Nebraska to declare October as Domestic Violence Awareness Month. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the Proclamation declaring October Domestic Violence Awareness Month. On roll call vote Derek Raburn, Jeff Ommert, Tony Groshong, Vernita Saylor and Tom McCarville voted yes, none voted no. Motion carried unanimously.

Miller and Associates Report – Miller and Associates will attend the next regular City Council Meeting to discuss the Storm Drainage in Harvest Meadows and to conduct a public hearing for the Down Town Revitalization Planning Grant.

Economic Development – no report

Ambulance/Fire – The City Council will hold a special meeting Wednesday October 11, 2017 at 6:30 P.M. with the Fire Department Officers to discuss the fire barn project.

Planning Commission – The Planning will meet October 11, 2017.

Utility Supervisor Report – Dave Houghtelling reported he is looking into leasing a tractor and mower. The proposals have been more than the budgeted amount. He will investigate options. Dave reported the Dump Truck motor has to be overhauled or replaced. The cost is \$12,000.00 to overhaul and \$22,000.00 to \$24,000.00 to replace the motor. He has the truck at Hamel Repair getting the motor

overhauled. Dave reported purchasing a new 5 HP motor for the lift station in Harvest Meadows. Staff have fixed a water leak on Nakoma Street.

City Clerk/Treasurer Report – Kandra reported Diane Henderson is preparing a new Cambridge Website. Information the City could add would be minutes, zoning ordinance, comprehensive plan, and agendas. The City Council expressed their support of the project. Kandra reported the Cambridge Golf Board is making some changes and has asked the City Office to help with accounting. The Golf Board would pay the setup fees and annual support fees. The City Council asked for an agreement on a monthly fee for the services. Derek Rabun stated the motion seconded by Tom McCarville, to approve Cambridge Golf Board Accounting under the City Software program. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor, Tom McCarville and Derek Raburn voted yes, none voted no. Motion carried unanimously. Kandra reported she has completed year end close for fiscal year 2016-2017.

Public Comment – The City of Cambridge has received a letter from Morgan Farquhar asking if CAV Repair will be out of the building at 112 Patterson Street by November 6th. City Attorney Tom Patterson said that CAV Repair has stated they will be out by October 6th.

Consent Agenda – Minutes of September 18, 2017 and September 25, 2017 and claims report. Derek Raburn stated the motion, seconded by Jeff Ommert, to approve the minutes of September 18, 2017 and September 25, 2017 and the claims report. On roll call vote Tony Groshong, Vernita Saylor, Tom McCarville, Derek Raburn and Jeff Ommert voted yes, none voted no. Motion carried unanimously for the minutes of September 18, 2017 and September 25, 2017 and the following claims report:

City of Cambridge			
Claims Report			
2-Oct-17			
Check No.	Vendor, For	Amount	Dept.
			Totals
29457	BIC, Purchased Power	7,207.20	
29457	Cambridge Post Office, Postage	229.68	
29458-29464	Payroll	8,369.94	
29465	Twin Valleys PPD, Purchased Power	252,846.53	
29466	Payroll	155.33	
29467	Ag Valley, Fuel	86.58	
29468	American Electric, Supplies	85.65	
29469	Cambridge General Store, Supplies	168.93	
29470	Cambridge Post Office, Postage	196.00	
29471	Cambridge Super Market, Supplies	4.98	
29472	City of Cambridge, Transfer, Petty Cash	100,007.08	
29473	Eakes Office, Supplies, Color Copies	672.43	
29474	Electric Improvement, Transfer	25,000.00	
29475	Employee Health, Transfer	21,003.00	
29476	Gary Groshong, Labor	100.00	
29477	Glass Express, Repairs	255.00	

29478	Hometown Leasing, Copier Lease	436.20	
29479	Mark-A-Hydrant, Supplies	1,300.06	
29480	Miller & Associates, Water Line Plans	3,574.10	
29481	Municipal Supply, Supplies	67.71	
29482	NMC Exchange, Repairs	237.00	
29483	Olsson Associates, Engineering Fees	800.00	
29484	Ommert Tech, Computer Lease	333.61	
29485	River Valley Services, Repairs	166.22	
29486	Schaben Sanitation, Haul Roll Off Box	419.15	
29487	Sewer Improvement, Transfer	1,000.00	
29488	Southwest Farm & Auto, Supplies	62.06	
29489	Verizon Wireless, Cell Phones	177.38	
29490	Water System Extension, Transfer	1,083.33	
29491	Western Area Power, Purchased Power	5,949.57	
29492	Nebraska Unemployment, Tax	5.01	
29493	Cambridge General Store, Supplies	22.98	
29494	Employee Debit Card, Expenses	24.80	
ACH	Return Item	391.40	
ACH	City of Cambridge, Utility	2,158.20	
ACH	IRS, Federal With holdings	3,032.49	
ACH	IRS, Federal With holdings	25.74	
ACH	Nebr. Dept. Revenue, State With holdings	899.30	438,554.64
	City Account (General Fund)		
45061	Payroll	124.67	
45062	City of Cambridge, Deposit Error	596.24	
45063	Maria Downer, Library Supplies	83.78	
45064	Mid America, Library Supplies	347.10	
45065-45066	Payroll	894.33	
45067	Ag Valley, Fuel	209.56	
45068	Baker & Taylor, Library Books	472.61	
45069	Bartley Lumber, Supplies	49.60	
45070	Blooms, Flowers	37.45	
45071	Brico Pest Control, Pest Control	100.00	
45072	Cambridge General Store, Supplies	22.00	
45073	Cambridge General Store, Supplies	330.32	
45074	Cambridge Public School, Liquor License Fees	1,750.00	
45075	Cambridge Super Market, Supplies	6.99	
45076	Cambridge Super Market, Supplies	39.00	
45077	CDBG Projects, Transfer	18,800.00	
45078	City of Cambridge, Transfer	2,000.00	
45079	D M Security, Security System	55.50	

45080	DEMCO, Library Supplies	896.89	
45081	Eakes Office, Supplies, Color Copies	309.23	
45082	Eakes Office, Supplies, Color Copies	777.63	
45083	Family Circle, Subscription	9.99	
45084	Fire/Ambulance Sinking Fund, Tr	1,507.25	
45085	FROLIC, Supplies	100.00	
45086	Frontier, Police Phone	45.37	
45087	Furnas County Treasurer, Police Contract	4,668.00	
45088	Groshong Construction, Materials	2,809.00	
45089	Jay Sayer, Rent	150.00	
45090	Jeff Ommert, Tree Rebate	50.00	
45091	League of Municipalities, Conference book	60.57	
45092	Matheson Tri Gas, Oxygen	88.00	
45093	Nebraska Life Publishing, Subscription	24.00	
45094	Nebraska State Volunteer, Fire Dues	706.00	
45095	NMC Exchange, Skid steer Lease	5,800.00	
45096	ODISS Enterprises, Repairs	522.00	
45097	Ommert Tech, Computer Lease	91.92	
45098	Southwest Farm & Auto, Supplies	450.76	
45099	State Treasurer, Dog License Fees	68.87	
45100	Verizon Wireless, Cell Phones	99.13	
45101-45123	Payroll	6,866.84	
45124	Nebraska Unemployment, Tax	143.66	
45125	City of Cambridge, Transfer	1,200.00	
ACH	IRS, Federal With holdings	20.66	
ACH	Cambridge Telephone, Utility	246.54	
ACH	City of Cambridge, Utility	5,841.43	
ACH	IRS, Federal With holdings	194.41	
ACH	Nebr. Dept. Revenue, State With holdings	81.15	
ACH	IRS, Federal With holdings	1,280.07	61,028.52
	CDBG Projects		
8	City of Cambridge, Transfer	13,500.00	
10	Miller & Associates, Administration	18,800.00	
1049	Miller & Associates, Administration	20,000.00	52,300.00
	LB840		
3674	Cambridge Chamber, Chamber Bucks	150.00	
3675	void		
3676	Tri Valley Health Systems, Foundation Center	747.50	
3677	Cambridge Lions Club, Dues	100.00	
3678	Cambridge Rotary Club, Dues	75.00	
3679	Payroll	1,162.84	

3680	Cambridge General Store, Supplies	4.99	
3681	Eakes Office, Supplies, Color Copies	586.90	
3682	Employee Health, Transfer	3,460.00	
3683	Melissa Jackson, Fees	112.50	
3684	Cambridge General Store, Supplies	2.29	
ACH	IRS, Federal With holdings	305.18	
ACH	Nebr. Dept. Revenue, State With holdings	77.88	6,785.08
	Employee Debit Card		
	Cambridge Post Office, Postage	24.80	24.80
	Employee Health		
779-786	Employee Deductibles	1,378.38	1,378.38
	Community Building		
332	Susan Huxoll, Refund Deposit	200.00	200.00
	Total	560,271.42	560,271.42

Jeff Ommert stated the motion, seconded by Tony Groshong, to adjourn at 7:10 P.M. On roll call vote Vernita Saylor, Tom McCarville, Derek Raburn, Jeff Ommert, and Tony Groshong voted yes, none voted no. Motion carried unanimously.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer
Mark Harpst, Mayor