

City of Cambridge
Regular City Council Meeting
Monday May 21, 2018
6:30 P.M.

Pursuant to notice posted in the Cambridge City Office and published in the Cambridge Clarion, Thursday, May 17, 2018, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Members Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert and Vernita Saylor. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne. Visitors present for all or a portion of the meeting were Jolene Miller and Paige Ervin for the Cambridge Clarion, Dawn Burke for the Corner Café Bar N Grill, Mark McCurdy for Mark's Pharmacy, Furnas County Commissioner Bill Lewis. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Solid Waste Disposal Contract. The City Council reviewed the changes requested. Changes included changing the name of Village to City, changing section 22 from 120 days to 90 day, and reviewed section 5 discussing fuel surcharge. Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve the solid waste collection contract with Schaben Sanitation going through March 2024. On roll call vote Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert and Vernita Saylor voted yes, none voted no, Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present.

Economic Development Ordinance – Final Reading. Derek Raburn stated the motion, seconded by Tom McCarville, to approve Ordinance No 752 on final reading. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Vernita Saylor and Tom McCarville voted yes, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present for Ordinance No. 752 as follows:

ORDINANCE NO. 752

AN ORDINANCE ESTABLISHING A CITY OF CAMBRIDGE ECONOMIC DEVELOPMENT BOARD, SETTING TERMS OF OFFICE, DUTIES AND RESPONSIBILITIES; AND EFFECTIVE DATE OF THE ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, FURNAS COUNTY, NEBRASKA AS FOLLOWS:

Section 1. Creation and Establishment of City of Cambridge Economic Development Board. There is hereby created and established a City of Cambridge Economic Development Board for the City of Cambridge which shall consist of 9 members, who shall be appointed by the Mayor and subject to approval of the City Council

Section 2. Term of Office of City of Cambridge Economic Development Board. The term of office by the appointed members shall be three years except that the term of three members of the first appointed Board shall be for only one year; and the term of three members appointed to the first Board shall be

for a term of two years; and the term of three members appointed to the first Board shall be for a term of three years. In the event a vacancy shall occur during the term of any member, a successor shall be appointed for the unexpired term of that member.

Section 3. Compensation of City of Cambridge Economic Development Board. Members of the Board shall serve without compensation.

Section 4. Duties and Responsibilities of City of Cambridge Economic Development Board.

- A. It shall be the responsibility of the Board to study, investigate, counsel, administer, and update, annually if necessary, a written plan for the development of economic resources within the City or, subject to the approval of the Council, other areas within its usual trade area.
- B. It shall be the responsibility of the Board and the Mayor of Cambridge to study, investigate, define duties and salary, approve plans and actions of an Executive Director for Economic Development and recommend to the City Council the employment of and salary for the individual selected by the Board and Mayor for the position.
- C. The Board shall make a minimum of quarterly written reports, based on a calendar year, to the Mayor and City Council of the progress of plans and programs initiated by the Board and/or Executive Director.
- D. The Board, when organized, by the Mayor and City Council, shall consider, investigate, make findings, and report the recommended action to the City on such requests.
- E. The Board shall choose its own officers, make its own rules, and keep written records of its proceedings. Any Board member who has three unexcused absences within the calendar year shall be removed from the Board of Directors. A majority of all members shall constitute a quorum.

Section 5. Creation of Citizens Advisory Review Committee. There is hereby created and established a Citizens Advisory Review Committee which shall consist of not less than 5 or more than 10 members, who shall be appointed by the Mayor and subject to approval of the City Council. Members of the Citizens Advisory Review Committee shall be registered voters of the City of Cambridge, Nebraska. At least one member of the Committee shall have expertise and/or experience in the field of business finance or accounting. The Committee must not include active members of the Cambridge Economic Development Board of Directors, any elected or appointed city official, any city employee, any participant in a decision making position regarding the expenditure of program funds, any official or employee of any business receiving monetary assistance under a program administered by the Cambridge Economic Development Board of Directors, any official or employee of a financial institution participating in a program administered by the Cambridge Economic Development Board of Directors.

Section 6. Term of Office of Citizens Advisory Review Committee. The term of office by the appointed members shall be three years except that the term of three members of the first appointed Board shall be for only one year; and the term of three members appointed to the first Board shall be for a term of two years; and the term of four members appointed to the first Board shall be for a term of three years. In the event a vacancy shall occur during the term of any member, a successor shall be appointed for the unexpired term of that member.

Section 7. Compensation of Citizens Advisory Review Committee. Members of the Board shall serve without compensation.

Section 8. Duties and Responsibilities of Citizens Advisory Review Committee.

- A. The Committee shall meet at least twice annually with the Cambridge Economic Development Board, and shall report at least twice annually their findings to the Mayor and City Council at a Public Hearing.
- B. The Board shall choose its own officers, make its own rules, and keep written records of its proceedings. A majority of all members shall constitute a quorum.

Section 9. This Ordinance shall be in full force, after its passage, approval and publication according to law. All Ordinances in conflict are hereby repealed.

KENO Lottery Outlet. Dawn Burke was present to request approval as an outlet for KENO Lottery in Cambridge. Kandra reported the unofficial results of the election approved KENO in Cambridge. Derek Raburn stated the motion, seconded by Jeff Ommert, to approve Corner Café Bar N Grill as an outlet in Cambridge for KENO sales. On roll call vote Keith Luedders, Jeff Ommert, Vernita Saylor, Tom McCarville and Derek Raburn voted yes, none voted no, Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present.

Miller and Associates Reports. The Swimming Pool Committee will schedule another meeting, the committee is looking at improvements and financing options. The one year warranty review of Harvest Meadows Fourth has been completed and no action is necessary. Mark McCurdy was present to ask the City Council about coordination with the business owners in the Downtown Revitalization Project area. Mayor Harpst reported there will be public meetings for business owners to attend to coordinate the project with the business owners.

Economic Development Report. The City Council received a copy of the sales tax report and the financial report.

Planning Commission Report. The City Council received a copy of the Planning Commission report from May 9, 2018. Derek Raburn stated the motion, seconded by Tom McCarville, to approve the Planning Commission report. On roll call vote Jeff Ommert, Vernita Saylor, Tom McCarville, Derek Raburn and Keith Luedders voted yes, none voted no, Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present for the following site plan and land use permits: Roger Brougham, deck; Gary tenBensel, garage doors; and Angela Cunningham, fence.

Utility Supervisor Report. David Houghtelling reported new pumps have been ordered for the sewer plant, costing \$12,476 for two pumps. Labor and mileage will be additional. The City received a grant from the Furnas County Visitors Bureau for the Patterson Area Light project. The Lions Club have volunteered to paint parking strips in the downtown business district. The City has previously donated \$500.00 to the Lions Club for their projects and asked if the City would make a donation again. Tom McCarville stated the motion, seconded by Vernita Saylor, to approve a donation to the Cambridge Lions Club for their volunteer time for the City of Cambridge. On roll call vote Vernita Saylor, Tom McCarville, Derek Raburn, Keith Luedders and Jeff Ommert voted yes, none voted no, and Tony Groshong was

absent and not voting. Motion carried unanimously by City Council Members present. Dave reported the pool is opening May 21st, the baby pool does lose water.

City Clerk/Treasurer Report. Kandra reported the financial report for April 30th, the City Council will have a public hearing on June 4th for the Cambridge Super Market liquor license application. West Central Nebraska Development District will hold their annual meeting June 14th. Bria Tomlin’s salary was incorrectly reported previously and should have an additional ten cent salary increase.

Consent Agenda: Minutes of May 7, 2018 and Claims Report. Vernita Saylor stated the motion, seconded by Derek Raburn, to approve the minutes of May 7, 2018 and the claims report. On roll call vote Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert and Vernita Saylor voted yes, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of May 7, 2018 and the following claims:

City of Cambridge			
Claims Report May 21, 2018			
Check No.	Vendor, For	Amount	Dept.
			Total
<u>Combined Utility: Electric, Water, Sewer, Trash, Water Testing</u>			
29965-29970	Payroll	8,617.12	
29971	Ag Valley, Fuel	392.30	
29972	American Family Life, Ins.	350.52	
29973	Aramark Uniform Services, Mats	71.03	
29974	Blue Cross, Health Ins.	6,769.15	
29975	Brico Pest Control, Spraying	100.00	
29976	Cambridge General Store, Supplies	133.95	
29977	Cambridge Post Office, Postage	258.40	
29978	Cambridge Super Market, Supplies	12.38	
29979	Card Member Services, Credit Card	67.95	
29980	City of Cambridge, Liquor License	212.00	
29981	Cummins Sales & Service, Repairs	500.21	
29982	Ditch Witch of Nebr., Repairs	49.55	
29983	Dutton-Lainson, Supplies	292.66	
29984	Nebr. Power Review Board, Dues	425.24	
29985	Nebr. Public Health, Water Testing	30.00	
29986	Northwestern Mutual Life, Annuity	2,331.38	
29987	River Valley Services, Supplies	12.06	
29988	Schaben Sanitation, Trash Contract	12,937.84	
29989	Southwest Farm & Auto	3.49	
29990	Twin Valleys Public Power, Utility	5,072.42	
29991	USABLE Life, Insurance	81.00	
ACH	IRS, Federal Withholdings	2,879.04	

ACH	Black Hills Energy, Utility	486.00	42,085.69
	<u>City Account (General Fund)</u>		
45721-45735	Payroll	1,779.31	
45736	Ag Valley, Fuel	332.84	
45737	Ambulance Check Card, Supplies	5.49	
45738	American Family Life, Ins.	104.88	
45739	Aramark Uniform Services, Mats	11.00	
45740	Bernie Jones Auto, Repairs	136.80	
45741	Brico Pest Control, Spraying	200.00	
45742	void		
45743	Cambridge General Store, Supplies	393.98	
45744	Cambridge Super Market, Supplies	15.17	
45745	Centurylink, Police Phone	59.96	
45746	City of Cambridge, Transfer	25,000.00	
45747	Diamond Vogel Paint, Pool Paint	940.94	
45748	Eakes Office, Supplies	104.96	
45749	First Central Bank, Loan Payment	793.92	
45750	Jean Smith, Book	15.00	
45751	Jim's Triple D, Tire Repair	10.00	
45752	Kandra Kinne, Mileage, Meal	112.66	
45753	KBK Creative Designs, embroidery T-shirts	176.32	
45754	Miller & Associates, Fees	100.00	
45755	Nebraska Environmental, Supplies	223.75	
45756	Sandry Fire Supply, SCBA Equipment	53,464.35	
45757	Sara Roether, Supplies	6.29	
45758	Southwest Farm & Auto	19.24	
45759	Tri Valley Health, Pre-employment	176.00	
45760	Twin Valleys Public Power, Utility	59.85	
45761	Virginia Roberts, Flowers	77.26	
45762	Waypoint Bank, Loan Payment	1,545.00	
ACH	IRS, Federal Withholdings	336.84	
ACH	Black Hills Energy, Utility	586.00	86,787.81
	<u>TIF:</u>		
1033	Furnas County Treasurer, Property Tax	26.33	
1034	Cline Williams, Fees	742.50	
1035	First Central Bank McCook, TIF	8,159.02	8,927.85
	<u>LB840</u>		
3840	Casey's General Store, Meeting Meal	42.82	
3841	City of Cambridge, HTC Payment	176.25	
3842	Card Member Services, Credit Card	811.60	
3843	City of Cambridge, Sales Tax	9,453.62	

3844	Cross Creek Golf Links, Sales Tax	2,824.04	
3845	Diane Henderson, Contract Labor	1,600.00	
3846	Flagship Publishing, Publications	450.00	15,358.33
	Property Tax Reserve Savings:		
WD	City of Cambridge, Transfer	16,755.00	16,755.00
	<u>Employee Health:</u>		
864-865	Employee Deductible	42.44	42.44
	<u>City Baseball League</u>		
WD	Umpire Fees 05/15/2018	60.00	
WD	Umpire Fees 05/17/2018	60.00	
WD	Umpire Fees 05/21/2018	65.00	
152	Staci Pick, Scheels Supplies	605.38	790.38
	Total	170,747.50	170,747.50

Executive Session. Keith Luedders stated the motion, seconded by Derek Raburn, to go into executive for personnel at 7:35 P.M. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Vernita Saylor and Tom McCarville voted yes, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present. Vernita Saylor stated the motion, seconded by Tom McCarville to return to regular session at 7:50 P.M. On roll call vote Keith Luedders, Jeff Ommert, Vernita Saylor, Tom McCarville and Derek Raburn voted yes, none voted no, Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present. The City Council took no action during executive session or after executive session.

Sheriff Contract. Bill Lewis presented the new contract for the Furnas County Sheriff. The base fee will raise by 3%, the community fees stays the same at \$1.00 per resident/month and equals \$1,063.00 per month. The total Fee is \$57,313.80 per year or \$4,776.15 per month. The contract is effective until June 30, 2019. The City Council asked that the contract should state it supersedes the previous contract. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the Furnas County Sheriff contact to be effective July 1, 2018 to June 30, 2019 and add that this contract will supersede all previous contracts. On roll call vote Jeff Ommert, Vernita Saylor, Tom McCarville, Derek Raburn, and Keith Luedders voted yes, none voted no, Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present. Mayor Harpst will sign the contract.

Adjournment. The next regular meeting is Monday June 4, 2018. Keith Luedders stated the motion, seconded by Derek Raburn, to adjourn at 8:12 P.M. On roll call vote Vernita Saylor, Tom McCarville, Derek Raburn, Keith Luedders and Jeff Ommert votes yes, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council Members present.

Attest: Kandra J. Kinne, City Clerk/Treasurer

Mark Harpst, Mayor