

City of Cambridge
Regular City Council Meeting
Monday April 2, 2018
6:30 P.M.

Pursuant to notice posted in the Cambridge City Office, and published in the Cambridge Clarion, Thursday, March 29, 2018, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst and City Council Members Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong. Vernita Saylor entered the meeting at 7:15 P.M. City Council Member Tom McCarville was absent. City Staff present were City Clerk/Treasurer Kandra Kinne, Utility Supervisor David Houghtelling and City Attorney Tom Patterson. Visitors present were Terry Engell for Hometown Agency, Bruce Schaben for Schaben Sanitation, Jolene Miller for the Cambridge Clarion, and Luke Dutcher for Miller and Associates. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Ordinances and Agreements – Request for proposal for trash contract. Bruce Schaben was present to propose continued solid waste removal for the City of Cambridge. Option 1 is a three year contract, with rates capped for the first year of contract and adjusted annually based on Consumer Price Index for remainder of contract; Option 2 six year contract with rates capped the first two years of contract and adjusted annually based on Consumer Price Index for remainder of contract; Option 3 eight year contract with rates capped for the first 3 years of contract and adjusted annually passed on Consumer Price Index for remainder of contract. The City Council asked to have the language incorporated in a contract to also include information in the current contract and to add dumpsters will be provided. The previous meeting Schaben Sanitation suggested dumpsters would be replaced with new dumpsters over a period of time. The City Council noted the current contract automatically renews for one year periods. Derek Raburn stated the motion, seconded by Tony Groshong to approve an automatic renewal for the current contract for one year and Schaben Sanitation prepare a new contract under option 2 for a six year contract. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong voted yes, none voted no, Tom McCarville and Vernita Saylor were absent and not voting. Motion carried unanimously by City Council Members present.

New Business:

Twin Valleys Public Power District Sub-Transformation Charges. The City Council received notice from Twin Valleys Public Power District of a rate increase in the wholesale sub transmission wheeling rate. Twin Valleys Public Power District had not increased rates since 2008 and will continue the current rate in 2018. The City of Cambridge will realize a rate increase of approximately 17.6% over a 20 month period. The increase over the next three years under both the Ethanol Plant Substation and The Cambridge City Substation will total about \$16,448.64. The Sub T Line Rate will increase from .91 in 2018 to .99 in 2019 and 1.07 in 2020.

Hometown Agency Dividend Check. Terry Engell of the Hometown Agency was present to give the City of Cambridge a dividend check in the amount of \$12,071.76. The Dividend check is 12% of the premium.

Terry explained the City did renew with changes that have occurred since the last renewal in April 2017. The Work Comp Mod went from 1.24 up to a 1.90 due to large losses in the last 3 years.

Reports of Officers/Boards/Committees:

Miller and Associates Report. The Swimming Pool Project Committee will meet Wednesday April 4, 2018 at 5:00 P.M. at the community building. The City received contracts for the Downtown Revitalization Project from Miller and Associates for General Administration of the Grant and Construction Management Agreement. The City also received drawdown #1 request for work performed to date. The City Council discussed the scope of the project and expressed their desire to make changes if dollars are available to include more curb and gutter projects on east and west Nelson Streets downtown and to do some electrical and downtown lighting. The project will include sidewalks, curb and gutter, parking apron and storm drainage improvements. Some items might be addressed if funding is available for lighting and electrical. City Attorney Patterson had reviewed the contracts. Derek Raburn stated the motion, seconded by Vernita Saylor, to approve the General Administrative Services Agreement and Construction Management Agreement with Miller and Associates for the Downtown Revitalization Project. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor, and Derek Raburn voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Mayor Harpst signed the agreements after the approval. Vernita Saylor stated the motion seconded by Jeff Ommert, to approve drawn down #1 in the amount of \$5,000.00 for General Administration of the community development block grant. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor, Derek Raburn, and Keith Luedders voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Mayor Harpst signed the draw down.

Economic Development Report - Mayor Harpst reported they have received some application for the Economic Development Director position and will begin reviewing applications.

Utility Supervisor Report. Dave Houghtelling reported he has received the asbestos report for the trailer at 503 Neville Street. No Asbestos was found. Staff will be ready to abate the property. Staff will use the City's roll off container to dispose of the property. A youth has contacted Dave about an Eagle Scout project and wants to rehab the picnic tables in the downtown park. He will need help with the costs of materials. The Rotary may also help. Dave reported staff need a new locator. The one the City has is about 20 years old and is not working properly. Ditch Witch has a basic unit for about \$4,000.00. Derek Raburn stated the motion, seconded by Tony Groshong, to approve the purchase of a locator at a cost of about \$4,000.00. On roll call vote Tony Groshong, Vernita Saylor, Derek Raburn, Keith Luedders and Jeff Ommert, voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Dave reported staff are finishing the repairs on the sewer line on Flannery Avenue South of the School.

City Clerk/Treasurer Report. Kandra provided the financial reports of January and February 2018. Kandra noted cash and reserves and debt schedules. The City received notice of a Nebraska Tax Advantage refund due in March of 2019.

Public Comment. Jolene Miller suggested using LB840 funds to help with the Downtown Revitalization project.

Consent Agenda

Minutes of March 5, 2018 and March 29, 2018. Tony Groshong stated the motion, seconded by Derek Raburn, to approve the minutes of March 5 and March 29, 2018 and the claims report. On roll call vote Vernita Saylor, Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong voted yes, none voted no and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of March 5, 2018, March 29, 2018 and the following claims:

	City of Cambridge		
	Claims Report		
	2-Apr-18		
Check No.	Vendor, For	Amount	Dept.
			Totals
	Combined Utility		
29860	Cambridge Post Office, Postage	244.41	
29861	BIC, Purchased Water	2,161.50	
29862	Twin Valleys PPD, Purchased Power	206,719.05	
29863-29869	Payroll	8,459.40	
29870	void		
29871	Ag Valley, Fuel	100.09	
29872	Aramark Uniform, Mats	71.96	
29873	Cambridge General Store, Supplies	47.03	
29874	Cambridge Public School, Rebate	3,050.00	
29875	Cambridge Telephone Co., Utility	725.11	
29876	Contryman Associates, Audit Fee	28,000.00	
29877	Cummins, Inc., Supplies	1,000.39	
29878	Dutton-Lainson, Supplies	280.79	
29879	Eakes Office Solutions, Supplies	79.08	
29880	Employee Debit Card, Supplies	27.38	
29881	Furnas County Treasurer, License Vehicle	484.25	
29882	Hometown Agency, Insurance	68,277.00	
29883	Hometown Leasing, Copier Lease	436.20	
29884	JXBS Trucking, Rock	150.00	
29885	Municipal Supply, Supplies	2,092.90	
29886	Nebraska Unemployment, Tax	243.48	
29887	Olsson Associates, Fees	428.75	
29888	Ommert Tech, Computer Lease	333.61	
29889	One Call Concepts, Inc., Locates	70.95	
29890	Paper Tiger Shredding, Shred Paper	40.00	
29891	Paulsen, Inc., Rock	245.00	
29892	Schaben Sanitation, Transport Roll Off Box	454.99	
29893	Sewer Improvement Fund, Tr.	1,000.00	

29894	Southwest Farm & Auto, Supplies	134.57	
29895	Twin Valleys PPD, Labor & Material	9,735.04	
29896	Verizon Wireless, Cell Phones	178.02	
29897	Water System Extension, Tr.	1,083.33	
ACH	IRS, Federal With holdings	2,802.58	
ACH	City of Cambridge, Utility	3,575.86	
ACH	Nebr. Dept. Revenue, State Withholding Tax	1,354.67	344,087.39
	City Account (General Fund)		
45590	Republican Valley EMS, Registration	40.00	
45591-45604	Payroll	5,331.13	
45605	Ag Valley, Fuel	204.30	
45606	Amy Brown, Mileage	128.62	
45607	Aramark Uniform, Mats	10.14	
45608	Baker & Taylor, Library Books	158.38	
45609	Bernie Jones Auto, LLC., Repairs	92.35	
45610	Blackburn Mfg, Supplies	424.90	
45611	Cambridge General Store, Supplies	12.17	
45612	Cambridge General Store, Supplies	31.13	
45613	Cambridge Supermarket, Supplies	4.49	
45614	Cambridge Telephone Co., Utility	429.26	
45615	CDBG Projects, Tr.	5,000.00	
45616	Danko Emergency Equipment, Supplies	65.25	
45617	Eakes Office Solutions, Supplies	146.84	
45618	Employee Debit Card, Supplies	13.47	
45619	Fire/Ambulance Sinking Fund, Tr.	1,507.25	
45620	Frontier, Police Phone	45.37	
45621	Furnas County Treasurer, Inter-local Law	4,668.00	
45622	Glass Express, Repair	50.70	
45623	Hometown Agency, Insurance	63,177.00	
45624	IIMC, Dues	160.00	
45625	Landmark Implement, Repairs	36.17	
45626	Matheson Tri- Gas, Inc., Oxygen	90.60	
45627	Milco Environmental Services, Abatement Test	400.00	
45628	Miller & Associates, Fees	16,755.00	
45629	Nebraska Unemployment, Tax	158.67	
45630	Ommert Tech, Computer Lease	91.92	
45631	Ramada Midtown, Lodging	179.90	
45632	Sandry Fire Supply, LLC, Supplies	816.00	
45633	Southwest Farm & Auto, Supplies	10.88	
45634	Verizon Wireless, Cell Phones	99.43	
45635	Kandra Kinne, Mileage	239.15	

ACH	Eakes Office Solutions, Copier Lease	146.84	
ACH	City of Cambridge, Utility	4,276.76	
ACH	Nebr. Dept. Revenue, State Withholding Tax	42.77	
ACH	IRS, Federal With holdings	126.64	
ACH	IRS, Federal With holdings	821.02	105,992.50
	CDBG Projects:		
16	Miller & Associates, Fees	5,000.00	5,000.00
	LB840:		
3811	Cambridge Telephone Co., Utility	47.09	
3812	Contryman Associates, Audit Fee	2,500.00	
3813	Diane Henderson, Contract	1,618.75	
3814	Employee Debit Card, Supplies	275.99	
3815	Melissa Jackson, Contract	68.75	
3816	Nebraska Unemployment, Tax	33.41	
ACH	Nebr. Dept. Revenue, State Withholding Tax	57.24	4,601.23
	Employee Debit Card:		
ACH	Cambridge Post Office, Postage	1.63	
ACH	Cambridge Post Office, Postage	1.84	
ACH	Casey's General Store, Fuel	11.63	
ACH	Facebook, Notifications	250.00	265.10
	Sewer Improvement:		
1002	Panhandle Concrete Products, Manhole	3,457.00	3,457.00
	Employee Health:		
848-858	Deductibles	4,356.29	4,356.29
	Totals	467,759.51	467,759.51

Adjournment. The Next regular meeting is Monday April 16, 2018. Derek Raburn stated the motion, seconded by Vernita Saylor, to adjourn. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously. Meeting adjourned at 8:15 P.M.

Attest: _____

Kandra J. Kinne, City Clerk/Treasurer

Mark Harpst, Mayor