

City of Cambridge  
Regular City Council Meeting  
Monday March 5, 2018  
6:30 P.M.

Pursuant to notice posted in the Cambridge City Office and published in the Cambridge Clarion, Thursday March 1, 2018, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Members Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne. Also present was Jolene Miller for the Cambridge Clarion and Sara Roether. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

**Appointments/Communications/Resolutions:**

- A. Library Board Appointment – The Library Board recommended appointing Jessica Braun to replace Richard McDonald who has resigned until the end of his term September 2018. Tony Groshong stated the motion, seconded by Vernita Saylor, to approve the appointment of Jessica Braun to replace Richard McDonald until September 2018. On roll call vote Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no. Motion carried unanimously.

**Ordinances and Agreements:**

- A. Hangar Agreement - Kandra presented an updated Hangar Agreement between the City of Cambridge and the Airport Authority for the use of a Hangar at the Cambridge Airport to store Fire Equipment. Kandra reported the agreement had been reviewed by Cambridge Airport Authority Board Members and was approved. Keith Luedders stated the motion, seconded by Derek Raburn, to approve the agreement between the City of Cambridge and the Cambridge Airport Authority to store fire equipment in a hangar at the Cambridge Airport. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor and Tom McCarville voted yes, none voted no. Motion carried unanimously. Mayor Harpst signed the agreement and the agreement will be on file in the Cambridge City Office for public inspection.

**New Business:**

- A. Summer Help Applications: Sara Roether was present to give her recommendations for summer swimming pool help. Sara presented swimming pool staffing recommendations. Sara discussed adding a Substitute Assistant Manager/Swim Team Coach because the position has been unpaid in the past. Swimming Lessons will be American Red Cross Public Lessons. All guards will be required to participate in public lessons. Cleaning will be done by 10:00 A.M. Swim Team participation must be at least age 5 and can float on their back. Jeff Ommert, stated the motion, seconded by Tom McCarville to approve the 2018 Swimming Pool Staffing Recommendations: Manager Sara Roether/Calvert \$14.00/hr.; Assistant Managers Morgan Nibbe \$11.20/hr., Mary Nibbe \$11.10/hr. and Brodie Besler \$10.50/hr.; Substitute Assistant Manager Laura Miller \$11.00/hr.; Substitute Assistant Manager/Swim

- Team Coach Tobiann Springer \$11.25/hr.; Lifeguards Bria Tomlin \$9.20/hr., Addie Sides \$9.20/hr., Ryann Lewis \$9.20/hr., Olivia Taylor \$9.20/hr., Erin Witte \$9.20/hr., Cali Gunderson \$9.10/hr., Chloe Besler \$9.00/hr.; Substitutes Ethan McArthur \$9.00/hr., Shane Horwart \$9.00/hr. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor, Tom McCarville and Derek Raburn voted yes, none voted no. Motion carried unanimously.
- B. Discuss Trash Contracts – Kandra reported requests for proposals will be on the agenda for the next meeting. The City Council discussed the current contract and looking at proposals from other potential contractors.
  - C. 706 Patterson Street Address – Kandra reported the County Assessor address does not match the City’s utility address for the downtown center. The City utility records indicate that the downtown center is 702 Patterson Street and Cambridge Clarion is 706 Patterson Street. The City Council decided to keep the addresses the same as the City utility records.

#### **Reports of Officers/Boards/Committees**

- A. Miller and Associates Report:
  - 1. Swimming Pool Project – Kandra reported the committee will begin meeting again to review the proposals for the swimming pool.
  - 2. Down town Revitalization Project – Mayor Harpst reported the City of Cambridge has received release of funds from the Department of Economic Development for the downtown revitalization project. The City has also received a contract amendment to revise the national objective beneficiary based on documentation received by the department. Mayor Harpst signed the Release of Funds.
- B. Economic Development Report. The City Council reviewed the Independent contractor agreement with Diane Henderson. Jeff Ommert stated the motion, seconded by Derek Raburn, to authorize the Economic Development Board to sign an agreement with Diane Henderson as Independent Contractor. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor, Tom McCarville and Derek Raburn voted yes, Keith Luedders voted no. Motion carried. The Joint Committee met March 1, 2018 and discussed interest in a contractor wanting to build spec homes in Harvest Meadows. The City Council decided to authorize TIF Contracts for each home as one has a poured basement and decking on top then a TIF Contract can be approved for the next home.
- C. Ambulance/Fire – no reports
- D. Planning Commission – Planning Commission will meet March 14, 2018
- E. Utility Supervisor Report – Dave Houghtelling, Utility Supervisor reported an abandoned car was towed to the sewer plant and he would like to remove the car from the sewer plant and the cars from the property south of the hospital. The City Council approved removing the cars from City property.
- F. City Clerk/Treasurer Report. – Kandra reported under the Nebraska Advantage Tax Act an eligible business has filed for a refund of sales tax in February of 2019. The City has received \$2,694.45, from Public Alliance for Community Energy. Kandra has received notice that Casey’s General Store has applied for a Class D Liquor License. The hearing is scheduled for the next City Council Meeting. The City has received notice of a donation to the City from Monsanto Funds however the City is not a 501(c) 3. Kandra will suggest the Butler Memorial Library Foundation.

**Public Comment.** There were no public comments

**Consent Agenda: Minutes of February 19, 2018 and Claims Report.** Tony Groshong stated the motion, seconded by Vernita Saylor, to approve the minutes of February 19, 2018 and the claims report. On roll call vote Vernita Saylor, Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong voted yes, none voted no. Motion carried unanimously for the minutes of February 19, 2018 and the following claims:

<b>City of Cambridge</b>			
<b>Claims Report</b>			
<b>5-Mar-18</b>			
Check No.	Vendor, For	Amount	Dept.
			Totals
	Combined Utility:		
29808	Cambridge Post office, Postage	240.18	
29809-29815	Payroll	9,165.35	
29816	A1, Supplies	80.00	
29817	Ag Valley, Fuel	102.69	
29818	Aramark Uniform, Mats	111.00	
29819	BOK Financial, Interest Payment	27,442.50	
29820	Cambridge General Store, Supplies	212.87	
29821	Cambridge Telephone, Utility	724.09	
29822	Extreme Ag, Chemicals	2,316.88	
29823	Hometown Leasing, Copier Lease	436.20	
29824	Municipal Supply, Supplies	4,307.45	
29825	Olsson Associates, Fees	308.31	
29826	Omaha Flag, Supplies	180.83	
29827	Ommert Tech, Computer Lease	333.61	
29828	Sewer Improvement, Transfer	1,000.00	
29829	Twin Valleys PPD, Purchased Power	220,732.59	
29830	Verizon Wireless, Cell Phones	178.02	
29831	Water System Extension, Transfer	1,083.33	
29832	Western Area Power, Purchased Power	4,990.05	
29833	BIC, Purchased Water	2,405.70	
29834	City of Cambridge, Petty Cash	6.00	
29835	Dutton-Lainson, Transformer, Supplies	14,882.58	
29836	Employee Debit Card, Postage	27.50	
29837	Employee Vision Benefit	354.00	
ACH	IRS, Federal Withholdings	2,663.24	
ACH	Eakes Office, Copier Lease	146.84	
ACH	City of Cambridge, Utility	4,159.33	298,591.14
	City Account (General Fund)		

45469-45515	Payroll	6,470.98	
45516	void		
45517	Baker & Taylor, Books	742.23	
45518	DEMCO, Supplies	37.07	
45519	Eakes Office, Supplies	146.84	
45520	Gale, Library Books	59.22	
45521	Heitmann Tax, Filing	30.00	
45522	Maria Downer, Books, AVG Renewal	1,309.91	
45523	Midamerica Books, Library Books	252.30	
45524	National Geographic, Subscription	39.00	
45525	Omaha Flag, Supplies	126.65	
45526	RB Digital, Books	445.43	
45527-45536	void		
45537	Ag Valley, Fuel	163.44	
45538	Aramark Uniform, Mats	16.14	
45539	Black Hills Energy, Utility	259.45	
45540	Cambridge Clarion, Publications	529.12	
45541	Cambridge General Store, Supplies	54.72	
45542	Cambridge Telephone, Utility	422.01	
45543	CLIA Laboratory Program Update	150.00	
45544	Extreme Ag, Chemicals	2,316.87	
45545	Fire/Ambulance Fund, Transfer	1,507.25	
45546	Frontier, Utility	45.37	
45547	Furnas County Treasurer, Inter-Local Contract	4,668.00	
45548	Mark's Pharmacy, Supplies	2.78	
45549	Matheson Tri-Gas, Oxygen	82.80	
45550	Mitch Braun, Construction	2,125.00	
45551	Ommert Tech, Computer Lease	91.92	
45552	Sandry Fire Supply, Supplies	2,500.00	
45553	Sandry Fire Supply, Supplies	218.68	
45554	Van Diest Supply, Chemicals	3,549.30	
45555	Verizon Wireless, Cell Phones	99.35	
ACH	IRS, Federal Withholdings	381.82	
ACH	Cambridge Telephone, Utility	132.87	
ACH	City of Cambridge, Utility	4,899.16	
ACH	IRS, Federal Withholdings	735.88	34,611.56
	LB840		
3794	Acme Touch, Printing	770.00	
3795	Cambridge Telephone, Utility	166.85	

3796	Eakes Office, Supplies	47.98	
3797	Flagship Publishing, Publications	450.00	
3798	McCook Daily Gazette, Publications	170.40	
3799	Melissa Jackson, Promotions	112.50	
3800	Employee Vision Benefit	68.00	
3801	Employee Debit Card, Posts	173.23	
ACH	IRS, Federal Withholdings	361.28	2,320.24
	Employee Debit Card:		
ACH	Cambridge Post office, Postage	27.50	
ACH	Facebook Posts	173.23	
ACH	Cambridge Post office, Postage	25.75	226.48
	Employee Health:		
831-832	Employee Deductibles	218.67	218.67
	Total	335,968.09	335,968.09

**Calendar** The next regular City Council Meeting is Monday March 19, 2018, BIC Meeting Monday March 12, 2018 and Planning Commission Wednesday March 14, 2018.

**Executive Session** - Derek Raburn stated the motion, seconded by Tom McCarville, to go into executive session for Personnel at 8:35 P.M. On roll call vote Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no. Motion carried unanimously. Keith Luedders stated the motion, seconded by Tony Groshong, to return to regular meeting at 8:47 P.M. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor and Tom McCarville voted yes, none voted no. Motion carried unanimously. Mayor Harpst stated the only item discussed in executive session was personnel and no decisions were made in executive session. Tony Groshong stated the motion, seconded by Vernita Saylor, to adjourn. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor, Tom McCarville and Derek Raburn voted yes, none voted no. Motion carried unanimously. Meeting adjourned at 8:50 P.M.

Attest: \_\_\_\_\_

Kandra J. Kinne, City Clerk/Treasurer

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Mark Harpst, Mayor