

City of Cambridge
Regular City Council Meeting
Monday November 6, 2017
6:30 P.M.

Pursuant to notice published in the Cambridge Clarion, Thursday October 26, 2017, and posted in the Cambridge City Office, the Cambridge City Council met for regular meeting convening at 6:30 P.M. Present were Mayor Mark Harpst, City Council Members Derek Raburn, Tony Groshong, Vernita Saylor and Jeff Ommert. City Council Tom McCarville entered the meeting at 6:35 P.M. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne, Economic Development Director Diane Henderson and City Attorney Tom Patterson. Judy McCune was present for the Cobblestone Inn and Suites and Keith Luedders. Mayor Harpst opened the meeting with the Pledge of Allegiance. Mayor Harpst announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

City Council Member Appointment – Mayor Harpst presented the appointment of Keith Luedders to replace Jo Fuller, who has resigned from Ward III. Derek Raburn stated the motion, seconded by Jeff Ommert, to approve the appointment of Keith Luedders to the City Council in Ward III, to replace Jo Fuller who has resigned. On roll call vote Derek Raburn, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Keith Luedders took the Oath of Office as annexed to these minutes.

Cemetery Board Appointment – Mayor Harpst presented the appointment of John McLeod to the Cemetery Board. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the appointment of John McLeod to the Cambridge Cemetery Advisory Board. On roll call vote Keith Luedders, Jeff Ommert, Tony Groshong, Vernita Saylor, Tom McCarville and Derek Raburn voted yes, none voted no. Motion carried unanimously.

Public Hearing – Cobblestone Hotel – Special Designated Liquor Permits. Mayor Harpst opened the public hearing at 6:37 P.M. Judy McCune was present for the Cobblestone Inn and Suites. Judy explained that she will be hosting a wine tasting on December 2, 2017 and a Holiday Event on December 29, 2017. There were no other public comments and the public hearing closed at 6:40 P.M. Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve a special designated liquor permit for Saturday December 2, 2017 at the Cobblestone Inn and Suites at 41502 Harvest Drive. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor, Tom McCarville, Derek Raburn and Keith Luedders voted yes, none voted no. Motion carried unanimously. Vernita Saylor stated the motion, seconded by Tom McCarville, to approve a Special Designated Liquor Permit for Saturday December 29, 2017 at the Cobblestone Inn and Suites at 41502 Harvest Drive. On roll call vote Tony Groshong, Vernita Saylor, Tom McCarville, Derek Raburn, Keith Luedders and Jeff Ommert, voted yes, none voted no. Motion carried unanimously. Judy McCune reported Nebraska Life will be coming to Cambridge in March to do a story.

Ward Redistricting Ordinance. Kandra presented an ordinance to redistrict Wards I, II and III within the City limits of Cambridge. Kandra prepared a report showing population by Wards from the last census.

Kandra said that other options could require going to a vote to change the makeup of the wards or go to election at large. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the first reading of Ordinance No. 750 entitled "AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 1-803 ENTITLED "ELECTIONS; VOTER EQUALIFICATIONS; SPECIFICALLY TO ESTABLISH WARDS WITHIN THE CITY LIMITS OF THE CITY OF CAMBRIDGE; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS AND DIRECT THE PUBLICATION OF THIS ORDINANCE AND TO PROVIDE AN EFFECTIVE DATE. On roll call vote Vernita Saylor, Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong, voted yes, none voted no. Motion carried unanimously.

Housing Rehab – Contract Payment. Mayor Harpst presented the payment of \$500.00 for Hayes Construction, on project CAM-HR-13. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve Housing Rehab contract contractor payment CAM-HR-13 for \$500.00. On roll call vote Tom McCarville, Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no. Motion carried unanimously.

Tom McCarville left the meeting at 7:00 P.M.

Economic Development Report – Diane Henderson discussed the downtown center plan to sell the building and said she is working on an offer. Tom Patterson recommended advertising for 4 more weeks and declare the property surplus. The City Council could accept sealed bids. Derek Raburn stated the motion, seconded by Tony Groshong, to Declare surplus the downtown center, 702 Patterson Street, and sale by sealed bid on Monday November 27, 2017. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no, Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Diane reported the Economic Development Board is applying to the Perkins Foundation for funding for projects. Lifetime Eye care is planning to locate in Cambridge as soon as a building is available next summer. The Website is moving forward and will have more information. The Economic Development Board is in discussion about an election for the 20/20 plan. Diane is in discussion with several contacts and has interest in about 10 lots in Harvest Meadows. Two lots will be under contract. Vantage Point Homes of Lincoln is interested in building a spec home in Harvest Meadows. Diane said the Economic Development plan to give incentives to build houses has help with the interest in Harvest Meadows. McCook Community College Merchandising Assistance will be in Cambridge assisting local businesses. The Economic Development Board will meet on November 8th.

Utility Supervisor Report – Dave Houghtelling presented a proposal to purchase a pickup to replace the 2006 GMC Sierra regular cab pickup. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the purchase of a 2018 Silverado pickup from Faw Motor Company with trade of the 2006 GMC Sierra Regular Cab pickup for \$21,000.00. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor, Derek Raburn and Keith Luedders voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Dave discussed the installation of a breaker at the North substation. The Breaker has been purchased for \$15,852.05 and is on site for installation. Olsson Associates worked with Dave to bid the project. Dave received two proposals one from IPC for \$33,826.00 and one from IES Commercial, Inc. for \$29,810.00. Vernita Saylor stated the motion, seconded by Jeff Ommert to approve the lowest bid from IES Commercial to install the breaker

at the North Substation at a cost of \$29,810.00. On roll call vote Jeff Ommert, Tony Groshong, Vernita Saylor, Derek Raburn and Keith Luedders voted yes, none voted no and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present. Dave presented a proposal from ODISS Enterprises to install an overhead door in the equipment shed south of the Casey's Store in the amount of \$3,950.00. Tony Groshong stated the motion, seconded by Derek Raburn, to approve a proposal from ODISS Enterprises to install an overhead door in the equipment shed south of the Casey's Store in the amount of \$3,950.00. On roll call vote Tony Groshong, Vernita Saylor, Derek Raburn, Keith Luedders, and Jeff Ommert voted yes, none voted no, and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present.

City Clerk/Treasurer Report – Kandra Kinne asked the City Council if they wanted to move forward with the abatement of the Weaver trailer or wait until spring. The City Council decided to move forward with the removal. Kandra would contact West Central Nebraska Development District. The City has received an application for liquor license from Corner Café and the hearing will be on the agenda for the next meeting. The City has received notice that there will be a Nebraska Tax Advantage refund in October 2018 in the amount of \$5,550.21. Line Loss for November 1, 2017 billing is 1.40% fiscal year average for electric and 11.43% fiscal year average for water. The City has received the Revenue Sufficiency Review of the Municipal Electric rates. The proposed rates will increase current rates by 5%. The rates have not been reviewed since 2012. The City Council looked at the condition of the City's holiday lights. The cost to replace the existing lights is about \$600 to \$700 per fixture. The City has about 32 poles on the highway.

Public Comment – First Central Bank Staff Members Vernita Saylor and Jeff Ommert presented a check to Mayor Harpst for a donation to the City for carpet replacement in the meeting room. First Central Bank staff expressed their thanks to the City for the support First Central Bank received after their fire.

Consent Agenda Minutes of October 16, 2017 and claims report. Derek Raburn stated the motion, seconded by Tony Groshong, to approve the minutes of October 16, 2017 and the claims report. On roll call vote Vernita Saylor, Derek Raburn, Keith Luedders, Jeff Ommert and Tony Groshong voted yes, none voted no, Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present for the minutes of October 16, 2017 and the following claims report:

City of Cambridge			
Claims Report			
6-Nov-17			
Check No.	Vendor, For	Amount	
	Combined Utility		
29518	Cambridge Post Office, Postage	231.04	
29519-29524	Payroll	6,739.91	
29525	Employee Flex Spending	1,256.78	
29526	BIC, Purchased Water	3,735.60	
29527	Employee Debit Card, Certifications	690.00	
29528	Twin Valleys Public Power, Purchased Power	247,593.80	

29529	Ag Valley, Fuel	402.43	
29530	Aramark Uniform, Mats	167.43	
29531	Brico Pest Control, Spraying	56.75	
29532	Cambridge Body Shop, Repairs	307.20	
29533	Cambridge General Store, Supplies	105.22	
29534	Cambridge Post Office, Postage	261.80	
29535	Cambridge Super Market, Supplies	200.00	
29536	Cambridge Telephone, Utility	706.29	
29537	City of Cambridge, Petty Cash	4.00	
29538	Data technologies, Support	5,625.46	
29539	Eakes Office, Supplies	225.34	
28540	Employee Debit Card, Meals, Travel	82.67	
29541	Hometown Leasing, Copier Lease	436.20	
29542	Jones Upholstery, Repair seat	90.00	
29543	Municipal Supply, Supplies	89.62	
29544	Nebraska Public Health, Water Testing	81.00	
29545	Olsson Associates, Fees	88.62	
29546	Ommert Tech, Computer Lease	333.61	
29547	Paper Tiger Shredding, paper shredding	40.00	
29548	River Valley Services, Repairs	225.00	
29549	Schaben Sanitation, Trash Fees	12,832.89	
29550	Sewer Improvement, Tr	1,000.00	
29551	Southwest Farm & Auto, Supplies	385.57	
29552	Verizon Wireless, Cell Phones	177.66	
29553	Water System Extension, Tr	1,083.33	
29554	Western Area Power, Purchased Power	4,750.05	
ACH	Return Item	200.00	
ACH	IRS, Federal Withholdings	2,999.93	
ACH	City of Cambridge, Utility	1,912.20	
ACH	Nebr. Dept. Revenue, State Withholdings	901.74	296,019.14
	Security Deposit Fund:		
1940	Security Deposit Refund	300.00	300.00
	City Account (General Fund)		
45151-45152	Payroll	2,167.49	
45153	Waypoint Bank, Loan Payment	1,545.00	
45154	Sun Life Financial, Life Ins.	1,621.48	
45155	Employee Debit Card, Supplies	443.43	
45156-45166	Payroll	4,623.39	
45167	Ag Valley, Fuel	212.50	
45168	Aramark Uniform, Mats	23.55	
45169	Baker & Taylor Books, Library Books	938.63	

45170	Bernie Jones Auto, Repairs	319.69	
45171	Cambridge Clarion, Publications	461.30	
45172	Cambridge General Store, Supplies	157.21	
45173	Cambridge General Store, Supplies	22.53	
45174	Cambridge Super Market, Supplies	6.48	
45175	Cambridge Super Market, Supplies	8.68	
45176	Cambridge Telephone, Utility	427.25	
45177	City of Cambridge, Utility	51.61	
45178	Consumer Reports, Subscription	29.00	
45176	Cornhusker Press, Dog Licenses	64.74	
45180	Eakes Office, Supplies	98.03	
45181	Eakes Office, Supplies	599.17	
45182	Fire/Ambulance Sinking Fund, Tr	1,507.25	
45183	First State Insurance, Ins.	300.00	
45184	Frontier, Police Phone	45.37	
45185	Furnas County Treasurer, Inter-Local Law Contract	4,668.00	
45186	Georgia Dutt, Supplies	13.78	
45187	Glass Express, Repairs	274.99	
45188	Jay Sayer, Rent	150.00	
45189	Lord's, Supplies	52.70	
45190	Mark's Pharmacy, Supplies	22.38	
45191	Massey Law Service, Repairs	77.25	
45192	Matheson, Tri-Gas, Oxygen	90.60	
45193	Mead Lumber, Supplies	182.81	
45194	Mid America, Library Books	227.50	
45195	Miller & Associates, Fees	100.00	
45196	Nebraska Overdrive, Library Audio Books	500.00	
45197	Ommert Tech, Computer Lease	91.92	
45198	Oriental Trading, Library Supplies	45.95	
45199	Platte Valley Communications, Ambulance Radios	1,715.00	
45200	Southwest Farm & Auto, Supplies	135.68	
45201	Tri Valley Health, Pre-employment	138.00	
45202	Verizon Wireless, Cell Phones	99.23	
ACH	IRS, Federal Withholdings	194.44	
ACH	City of Cambridge, Utility	3,831.71	
ACH	Nebr. Dept. Revenue, State Withholdings	75.00	
ACH	IRS, Federal Withholdings	883.96	29,244.68
	CDBG Projects		
11	City of Cambridge, Reimbursement	1,200.00	
12	City of Cambridge, Reimbursement	1,200.00	2,400.00
	Housing Rehab 2010		

221	Hayes Construction, Fees	500.00	
222	Community Development, Fees	225.00	725.00
	LB840		
3698	Payroll	1,203.48	
3699	City of Cambridge, Sales Tax	5,783.29	
3700	Cross Creek Golf, Sales Tax	1,881.43	
3701	City of Cambridge, HTC Acct	125.00	
3702	Cambridge Telephone, Utility	47.34	
3703	Diane Henderson, Mileage, Meals	96.22	
3704	Eakes Office, Supplies	98.02	
3705	Employee Debit Card, Fees	189.58	
3706	Fire spring, Fees	660.00	
3707	Hometown Radio, Ad fees	175.00	
3708	Payroll	75.00	
ACH	IRS, Federal Withholdings	322.48	
ACH	Nebr. Dept. Revenue, State Withholdings	84.10	10,740.94
	Employee Debit Card		
ACH	DHHS Licensure, Certification	115.00	
ACH	Pizza Hut, Meal	82.67	
ACH	Sozo American Cuisine, Meal	18.67	
ACH	Holiday Inn, Lodging	119.89	
ACH	Facebook Notifications	54.02	
ACH	Fireplace Stone and Patio	443.43	
ACH	Cambridge Post Office, Postage	24.80	858.48
	Employee Health		
794-806	Deductibles	1,904.22	1,904.22
	Golf Improvement Fund:		
341	Cambridge Golf, Donations	80,000.00	80000
	Total	422,192.46	422,192.46

Adjournment - The Next regular meeting is Monday November 20, 2017, the City Council will hold a special meeting Monday November 27, 2017. Derek Raburn stated the motion, seconded by Jeff Ommert, to adjourn at 8:12 P.M. On roll call vote Derek Raburn, Keith Luedders, Jeff Ommert, Tony Groshong and Vernita Saylor voted yes, none voted no and Tom McCarville was absent and not voting. Motion carried unanimously by City Council Members present.

Attest: _____

Kandra J. Kinne, City Clerk/Treasurer

Mark Harpst, Mayor

Oath of Office

Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that you will bear true faith and allegiance to the same; that you take this obligation freely, without any mental reservation or for purpose of evasion; and that you will faithfully and impartially perform the duties of the office of City Council Member, Ward III according to law, and to the best of your ability. And do you further swear that you do not advocate, nor are a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as you are in this position you will not advocate nor become a member of any political party Or organization that advocates the over throw of the government of the United States or of this state by force or violence. So help you God.

Keith A. Luedders, City Council Member Ward III